

RESOLUTION 2022-23

A RESOLUTION ADOPTING THE COBURG SUCCESSION PLAN.

WHEREAS, the Council has determined that succession planning is essential for the continuation of services in every department, and;

WHEREAS, the small size of the City staff does not allow for depth in every department, and therefore, planning for succession allows for city leaders to understand the responsibility of each position and the services each department provides in order to plan for the temporary or permanent replacement of the City Administrator or Department Directors, and;

WHEREAS, succession planning is a fundamental practice that allows departmental leadership providing critical services to continue under all conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coburg:

1. Adopts the Coburg Succession Plan, Exhibit A, to establish continuation of leadership in the event that the City Administrator or a Department Director is temporarily or permanently separated from the City.

2. Staff will review the plan annually and update as needed.

Adopted by the **City Council** of the **City of Coburg**, Oregon, by a vote of ___ for and ___ against, this 8th day of October 11, 2022.

Ray Smith, Mayor

Attest

Sammy L. Egbert, City Recorder