



CITY OF COBURG • P.O. BOX 8316 • COBURG

OREGON 97408 • 541-682-7850 FAX 541-485-0655

Dear Property Owner: As a property owner within 300-feet of site described below, the City is required to notify you of this pending limited land use action and invite you to provide written testimony on this matter. Notice to mortgagee, lien holder, vendor, or seller: The City of Coburg Development Code requires that if you receive this notice, it shall be promptly forwarded to the purchaser.

NOTICE OF A LAND USE REQUEST FOR CONDITIONAL SIGN PERMIT

APPLICATION NUMBER:	SN 01-24
PUBLIC HEARING DATE:	September 18 TH , 2024
APPLICANT:	Coburg Community Charter School
REQUEST:	<u>Conditional Sign Permit</u>
PROPERTY LOCATION:	Assessor's Map and Tax Lot 16-03-29-00-04000; Situs Address: 91274 North Coburg Road, Coburg, OR 97408
ZONING:	Traditional Residential (TR); Historic District Overlay
PLAN DESIGNATION:	Traditional Residential (TR)
APPLICABLE CRITERIA:	Sign Ordinance A-155-A Section 6. Residential District and Section 35. Conditional Sign Permits; Coburg Zoning Code Ordinance A-200-L Article X Section D. Type III Procedure; Coburg Comprehensive Plan
MAILING DATE:	September 4th, 2024

The proposal is for a conditional sign permit for the replacement of an existing non-conforming free-standing sign located at the Coburg Community Charter School. This request is to allow for an institutional sign larger in dimensions than what is allowed by Sign Ordinance A-155-A. In accordance with Ordinance A-155-A Section 35.H, the public hearing notification, hearing procedure and appeals for Conditional Sign Permit applications shall be the same as those for a Conditional Use permit and is subject to approval by the Planning Commission through a Type III land use procedure.

The subject property is zoned Traditional Residential and contains a Comprehensive Plan Map designation of Traditional Residential. The subject property is owned by 4J School District and leased by Coburg Community

Charter School with frontage on North Coburg Road. The north property line of the subject property abuts assessor's map 16-03-29-00 tax lots 03900 & 3806 and the east property line abuts assessor's map 16-03-29-00 tax lot 3802, all of which are located outside city limits and zoned Rural Residential (RR5) under Lane County jurisdiction. The south property line abuts tax lot 16-03-29-00-04001, which are zoned Traditional Residential.



As a TYPE III application, a public hearing is required in front of Planning Commission. You are invited to submit written comments on the Conditional Sign Permit application or attend the public hearing.

Written comments must be received at Coburg City Hall by **September 18th, 2024 at 3PM**. Oral testimony is allowed and encouraged at the public hearing. Testimony must raise issues of sufficient specificity to enable the Planning Commission to respond to the issue.

Coburg Planning Commission will hold a public hearing **September 18th, 2024 at 6:00p.m.** This will be a hybrid meeting with options to attend in-person at Coburg City Hall or remotely via Zoom. In addition, the meeting will be live streamed on the City's website at <https://www.coburgoregon.org/livestream>. To present oral testimony to the Planning Commission, you must sign up with the City Recorder by **September 18th at 3PM**. To sign up contact Sammy Egbert at 541-682-7852 or Sammy.egbert@ci.coburg.or.us.

Registered participants who want to attend remotely will be emailed information and directions on how to participate on the day of the hearing. To submit written testimony, you may send a letter to City Hall at 91136 N Willamette Street, PO BOX 8316, Coburg, OR 97408, or submit via email to Sammy.egbert@ci.coburg.or.us. All microphones will be muted, and webcams turned off for presenters and members of the public, until called upon to speak. If participants disrupt the meeting, they will immediately be removed from the meeting.

Planning Commission will be the deciding authority body on the proposal. A decision by Planning Commission is appealable to City Council.

Copies of the application and pertinent Coburg ordinances are available for inspection at the Coburg City Hall. A copy of the staff report and recommendation shall be available for review at no cost seven days prior to the hearing. Copies shall be provided on request at a reasonable cost. If you have questions, contact Megan Winner, megan.winner@ci.coburg.or.us, 541.682.7862, 91136 N Willamette St Coburg OR 97408.

Failure to raise an issue in person, or by letter at the hearing, or failure to provide statements or evidence sufficient to afford the decision-maker an opportunity to respond to the issue, means that an appeal based on that issue cannot be filed with the State Land Use Board of Appeals (LUBA).

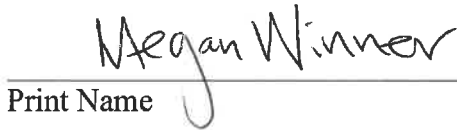
AFFIDAVIT OF MAILING

CITY OF COBURG
91136 N Willamette Street
PO Box 8316
Coburg, Oregon 97408

I, Megan Winner, Planner, depose and state that I mailed on September 4, 2024, a notice for a public hearing for a CONDITIONAL SIGN PERMIT (SN 01-24) at Map and Tax Lot 16-03-29-00-04000 in the City of Coburg to the addresses contained herein.



Signature



Print Name



Notice shall be posted on each street frontage of the subject property, in a conspicuous place that is visible from the public right-of-way. If no street abuts the subject property, the notice shall be placed as near as possible to the subject property in a conspicuous place that can be readily seen by the public.

NOTICE OF LAND USE REQUEST FOR CONDITIONAL SIGN PERMIT

The **Coburg Planning Commission** will hold a public hearing **Wednesday, September 18th, at 6:00 p.m.** at Coburg City Hall, 91136 N Willamette St., Coburg, Oregon, to consider the application and related materials, the staff report, and written comments for a site review request. They will accept oral testimony for and against the proposal and provide the applicant an opportunity to rebut testimony. Planning Commission will take final action on the proposed conditional sign permit.

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STAFF CONTACT	Megan Winner, Planner, megan.winner@ci.coburg.or.us , 541.682.7862 or Sammy Egbert, City Recorder, Sammy.egbert@ci.coburg.or.us , 541.682.7852

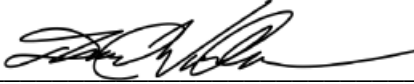
To submit written testimony, you may send a letter to City Hall at 91136 N Willamette Street, PO BOX 8316, Coburg, OR 97408, or submit via email to Sammy.egbert@ci.coburg.or.us by 3pm on September 18th. A copy of the application, all documents and evidence submitted by or for the applicant, and the applicable criteria and standards can be reviewed at Coburg City Hall at no cost and that copies shall be provided at a reasonable cost. The staff report will be available seven days prior to the hearing and can be reviewed for free or copies can be provided on request at a reasonable cost. Failure to raise an issue in person, or by letter at the hearing, or failure to provide statements or evidence sufficient to afford the decision-maker an opportunity to respond to the issue, means that an appeal based on that issue cannot be filed with the State Land Use Board of Appeals.



AFFIDAVIT OF POSTING

CITY OF COBURG
91136 N Willamette Street
PO Box 8316
Coburg, Oregon 97408

I, David Wallace, depose and state that I posted on **September 4, 2024**, a notice for a public hearing for a CONDITIONAL SIGN PERMIT (SN 01-24) at Map and Tax Lot 16-03-29-00-04000 in the City of Coburg at the situs address.



Signature

David Wallace

Print Name

SN 01-24 Legal Notice

Type 3 Land Use

CITY OF COBURG

Public Hearing Notice

Notice is hereby given that Coburg Planning Commission will hold a public hearing on September 18, 2024, at 6:00 PM, at Coburg City Hall, 91136 N Willamette St, or via Zoom.

APPLICATION: SN 01-24

APPLICANT: Coburg Community Charter School

PROPERTY LOCATION: 91274 North Coburg Road, Coburg, Oregon 97408

REQUEST: To replace a sign that requires compliance with a conditional sign permit

APPLICABLE CRITERIA: Sign Ordinance A-155-A Section 6. Residential District and Section 35. Conditional Sign Permits; Coburg Zoning Code Ordinance A-200-L Article X Section D. Type III Procedure; Coburg Comprehensive Plan.

For additional information, contact Planner, Megan Winner, at megan.winner@ci.coburg.or.us or 541-682-7862 for additional information.

The Planning Commission will review the applications and related materials, including the staff report. They will accept testimony for and against the proposal and provide an opportunity to rebut testimony. You may provide oral testimony in person or by pre-register to attend via Zoom by 3 PM on September 18, 2024. Written testimony will be accepted at City Hall prior to the meeting.

A copy of the application, all documents and evidence submitted by or for the applicant, and applicable criteria and standards can be reviewed at Coburg City Hall at no cost and copies will be provided at a reasonable cost. A copy of the City staff report and recommendation to the Planning Commission will be available for review at no cost on September 11, 2024. Failure to raise an issue in person, or by letter at the hearing, or failure to provide statements or evidence sufficient to afford the decision-maker an opportunity to respond to the issue, means that an appeal based on that issue cannot be filed with the State Land Use Board of Appeals.

Notice to mortgagee, lien holder, vendor, or seller: The City of Coburg Development Code requires that if you receive this notice it shall be promptly forwarded to the purchaser.

SN 01-24 Legal Notice

Published in Eugene Register Guard 8/20/2024

S:\City Recorder\AAA CR Sammy Master File\CR Public Hearings & Public Comments\Public Hearing Notices\SN 01-24 Publishing Notice_v3.docx

Posted on Facebook 8/28/2024 & 9/11/2024

PUBLIC HEARING NOTICE

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RE: Vision clearance for sign

MILLS Cassidy M <Cassidy.MILLS@lanecountyor.gov>

Thu 3/7/2024 8:23 AM

To: WINNER Megan <Megan.Winner@ci.coburg.or.us>

CAUTION: This email originated from outside the organization. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good morning, Megan,
The sign meets vision clearance requirements. Thanks for checking!

See you on the world wide web later today!

Cassidy

From: WINNER Megan <Megan.Winner@ci.coburg.or.us>

Sent: Monday, March 4, 2024 1:38 PM

To: MILLS Cassidy M <Cassidy.MILLS@lanecountyor.gov>

Subject: Vision clearance for sign

[EXTERNAL ⚠]

Hi Cassidy,

Sure hope this message finds you in good spirits! I'm reaching out because the Coburg Community Charter School would like to replace their sign and although the property is located in City limits (91274 N Coburg Rd), it has frontage on a County road and I'd like to confirm if the attached site plan meets the County's vision clearance requirements? Not sure if you are the correct person to reach out to on this but hoping if not, could you please point me in the right direction?

Thank you!!

Best,

Megan Winner
Planner
City of Coburg

541.682.7862