

**AMENDMENT TO INTERGOVERNMENTAL AGREEMENT
(CONTRACT FORM B-2, 2020 EDITION)**

IGA Title: Dispatch Services for City of Coburg Police Department

Amendment No.: 55412_1

This Amendment modifies the Agreement named above between Lane County ("County"), on behalf of the Sheriff's Office, and City of Coburg ("City"), on behalf of the Coburg Police Department, referred to collectively in this Agreement as the parties.

County and City agree as follows:

1. SCOPE OF AMENDMENT. The scope of the Agreement is amended as follows:

- 1.1 Lane County Sheriff's Office ("LCSO") contracts with Executive Information Services ("EIS") for their Records Management System ("RMS"). City has requested access to that RMS for the purpose of data entry, record retrieval, mandated state reporting, etc. In order to facilitate this access, LCSO has negotiated with EIS for RMS licenses, a remote access server, professional services and annual maintenance.
- 1.2 City agrees to pay LCSO the annual support of the licenses, as described in Exhibit B.
- 1.3 City agrees to pay EIS directly for data conversion services, as described in Exhibit B.
- 1.3 Parties to this agreement must perform the Work in a manner consistent with the offers and statements in Exhibit B.

2. DOCUMENTS FORMING THE AGREEMENT

2.1 **The Agreement.** The Agreement consists of this document and all exhibits listed below, which are incorporated into the Agreement.

2.2 **Exhibits.** With this document, the following exhibits are incorporated into the Agreement:

I B: Scope of Work

3. CONSIDERATION

2.1 **Consideration.** In consideration of this Amendment, the Agreement amount is increased by the following amount: Two Thousand Two Hundred Forty Dollars (\$2,240.00).

2.2 **Summary.** A summary of the amounts of the original Agreement and amendments is:

Original IGA amount:	\$ 63,000.00
Total of all previous Amendments:	0.00
This Amendment:	2,240.00
Revised IGA amount including all Amendments:	\$ 65,240.00

3. **TIME.** In consideration of this Amendment, the time of the Agreement is unchanged.

4. **DATE.** This Amendment is effective as of the date last signed below.

Each party, by signature below, agrees to be bound by the terms and conditions of this Amendment. All other terms and conditions of the original Intergovernmental Agreement not altered by this Amendment remain in full force and effect.

CITY OF COBURG:

By: 

Title: City Administrator

Date: 5-27-2020

COUNTY:

By: Steve Mokrohisky

Title: Administrator

Date: 6/4/2020

EXHIBIT B

This amendment Scope of Work regarding Dispatch Services for City of Coburg Police Department ("CPD") entered into between the Lane County Sheriff's Office ("LCSO") and the City of Coburg, is as follows:

- LCSO contracts with Executive Information Services ("EIS") for their Records Management System ("RMS"). CPD has requested access to that RMS. The costs will be shared in the following manner:
 - LCSO will pay for the additional RMS licenses needed for CPD access.
 - LCSO will provide secure access to LCSO RMS.
 - LCSO to provide professional services via Janet LaBonte, Lane County Project Manager assigned to the Sheriff's Office for EIS-related work.
 - CPD will pay the annual support of the licenses reserved for CPD use at a cost of \$2,240, starting the first year (with expected annual increases by EIS). LCSO will pay EIS for this maintenance and will then bill CPD for reimbursement.
 - CPD will pay for data conversion. See Data Conversion.
- Data Conversion. CPD has requested data conversion from their current system, CMI to EIS RMS.
 - LCSO has negotiated with EIS on behalf of CPD to provide this service at a cost of \$8,600, which will be paid by CPD directly to EIS.
 - CPD will authorize their current vendor, CMI, to work with EIS and Janet LaBonte to extract their data from CMI for conversion to EIS. As that data is currently housed at the Junction City Police Department ("JCPD"), this authorization extends to working with JCPD for a successful data extraction.
 - CPD to provide personnel resources to work with Janet LaBonte to review, test and correct data during the conversion process. It is understood that significant effort will be used to digitally convert data, and in the event a record cannot be defined by rules for migration it may be manually entered in the LCSO RMS system.
- Return of data. LCSO agrees that all CPD data entered in the EIS RMS is the property of CPD. In the event the agreement is terminated LCSO will use its good faith efforts, and within the constraints of secure practices, to collaborate with CPD in obtaining a copy of CPD's data from the RMS. CPD understands that RMS data is included in scheduled backups and agrees that backed up copies of CPD data will be allowed to 'age-out' over the year's cycle until deleted or copied over.
- Data Security. LCSO will make every effort to maintain the security and stability of the data storage within Criminal Justice Information System ("CJIS") guidelines and standard County practices. LCSO maintains backup copies of RMS data; schedule to include differential backups every hour and a full backup every 24 hours. LCSO is not responsible for data loss. LCSO limits access to authorized law enforcement staff or technical staff required to maintain and support the RMS. LCSO and CPD currently follow and will maintain standard CJIS requirements for securing user access, password requirements, and use of data. Both parties agree not to

redistribute or share each other's data with other agencies or third parties without express permission.

- **User Seats.** CPD understands the licenses purchased by LCSO are purchased as part of the LCSO system for CPD use during the terms of the contract, and remain with the LCSO in the event the contract is terminated.