



## **MINUTES**

### **Coburg Heritage Committee Hybrid Meeting In-person and via Zoom May 11, 2022 – 6:00 P.M 91136 North Willamette St.**

**COMMITTEE MEMBERS PRESENT:** Marissa Doyle, Chair; Michelle Shattuck, Vice Chair; Stephan Sheehan.

**COMMITTEE MEMBERS ABSENT:** Shannon Sardell.

**STAFF PRESENT:** Megan Winner.

#### **1. Call the Meeting to Order**

Ms. Doyle called the meeting of the Heritage Committee to order at 6:03 p.m.

#### **2. Roll Call**

Ms. Winner called roll. Shannon Sardell was absent. A quorum was present.

#### **3. Minutes for Approval | April 12<sup>th</sup>, 2022**

**MOTION:** Ms. Shattuck moved, seconded by Mr. Sheehan, to approve the April 12, 2022, Heritage Committee meeting minutes as presented. The motion passed unanimously – 3:0.

#### **4. Committee Business**

- Review Mockups for Preservation Plaques
  - George Deffenbacher House
  - Pollard House
  - Healy House

Ms. Shattuck shared that she had contacted the same company in Portland that they used for the preservation plaques last year. They were available to make the plaques and once the order was put in, they expected a four to five week turn around. She said that once they were finished, she would drive to Portland and pick them up to avoid shipping costs.

The Committee needed to finalize the plaques before placing the order.

Mr. Sheehan asked if the Pollard house was built in 1854 or 1847. Ms. Shattuck responded that it was listed in the historic database as 1854.

Ms. Winner asked if the Committee wanted the plaques to say “[house name] was built in [date built]” or just “[house name] built in [date built]”. The Committee agreed to leave the word “was” out of the plaques.

Mr. Sheehan inquired into if they would help plaque recipients with the installation. Ms. Winner replied that for the previous year when they handed the plaques out, they offered installation help. Two recipients refused; one recipient accepted.

Ms. Shattuck asked what staff needed before moving forward with the purchase of the plaques. Ms. Winner told her that they needed the invoice from the company. Once they received the invoice the finance department could write a check.

Ms. Winner stated that they would plan how they would distribute the plaques once they were finished.

The Committee approved moving forward with the mockups without the word “was”.

- Review Historic District Listings

Ms. Winner mentioned that Ms. Sardell had asked for the Committee to look at the historic district listings. They could go through the names of each property and discuss if any of them should be changed. It would also help members become familiar with the district.

Ms. Doyle asked if grant funds could be allocated for the district. Ms. Winner responded that they were eligible to get grants for the historic district.

Ms. Doyle noted that the historic district listings map had eligible significant and eligible contributing distinctions. She wanted to know what the difference between those distinctions were. Ms. Winner would investigate the difference and come back to the Committee with an answer.

Ms. Doyle wanted to know if the Ad-Hoc Code Committee could work on redoing the historic district code. Ms. Winner said that the Committee had finished their work on the downtown district code and if they wanted to look at another area of code, they would need to talk with City Council. Ms. Doyle was interested in the Committee talked about potential code changes they would want. She would present those options to the Ad-Hoc Code Committee and work with them to move forward on changing the historic district code.

Ms. Winner thought it could be a good idea to get a speaker to come to the Committee and talk about preservation and historic districts. The Committee was interested in that idea.

Mr. Sheehan shared that him and his wife were interested in painting their historic building a color outside the approved colors for historic homes. He wished that historic home guidelines were clear and not enforced but helped inform owners on how to keep their homes historic.

- Art Contest 2023

Mr. Sheehan emphasized the need to start the art contest earlier the next year.

Ms. Winner mentioned that Tracey from the Main Street Coordinator had talked to her about the Art & Wine Walk she was putting together. Ms. Winner thought they could collaborate with Main Street on that event. She would talk with Tracey and come back to the Committee with more details.

## **5. Future Meetings | Dates to Remember**

- Next Heritage Committee Meeting: June 8, 2022

Ms. Doyle shared that someone had contacted staff saying they were a descendent of Jacob Spores and they wanted more information on him. Ms. Winner wondered if they should invite that person to one of their meetings. Ms. Doyle stated that they could, but she did not think the individual lived in the area.

Mr. Sheehan was interested in having a historian speak to the Committee about Coburg history. He thought they could reach out to someone from the Pioneer Museum.

Mr. Sheehan asked if they had a space for extra historical items. Ms. Winner replied that they did not. She mentioned that they could put together a display area at the International Order of Odd Fellow (IOOF) building. If there was more space to display items, people might be more interested in donating. Ms. Shattuck wanted the Committee to start focusing on getting more items. Mr. Sheehan agreed but thought they should get more display space first. Ms. Winner would see if they could use some of the grant money for historic item displays.

## **6. Adjournment**

Ms. Doyle adjourned the meeting at 6:52 p.m.

*(Minutes recorded by Lydia Dysart)*

**APPROVED** by Heritage Committee on this 8th day of June 2022.

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Marissa Doyle, Chair

ATTEST:

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Sammy L. Egbert, City Recorder