



MINUTES

Coburg Parks | Tree Committee

City Hall, 91136 N. Willamette

November 15th, 2022 – 6:00 p.m.

COMMITTEE MEMBERS PRESENT: Chair Mary Mosier, Vice Chair Tom Beatty, Lonna Meston, Joe Morneau, Coleen Marshall, Claire Smith

COMMITTEE MEMBERS ABSENT: Karen Coury

STAFF: Public Works Director Brian Harmon

1. Call to Order

Chair Mosier opened the Parks | Tree Committee meeting at 6:00 p.m.

2. Roll Call

Public Works Director Brian Harmon called roll. A quorum was present.

3. AGENDA REVIEW | Approve Minutes from October 18th, 2022

MOTION: Mr. Morneau moved to approve the October 18th minutes as presented, seconded by Ms. Smith. The motion passed 4:0:1. Ms. Smith abstained, as she had not been present for the October 18th meeting.

4. City Updates/City Administrator Report

Mr. Harmon presented.

Mr. Beatty asked what the City of Eugene's role was in the Coburg Loop Project. Mr. Harmon explained that the City of Eugene's engineering firm was certified to handle ODOT projects, while Coburg's was not. Mr. Beatty wondered if the City of Eugene would handle maintenance, as well. Mr. Harmon said they would be doing preservation work. Mr. Beatty asked about the cost to Coburg. Mr. Harmon said there was a grant but that the City of Coburg had matched funds.

5. Committee Business

- Long Term Ideas for Parks

Ms. Smith reported which tasks had been completed:

- Booth-Kelly signs
- Small tables in two parks
- Toddler toys in Norma Pfeiffer Park
- Looked at historic signs for Johnny Diamond Park
- Fauna signs for Trail's End

Items to remain on the goals list were:

- Park Watch signs
- Flora signs for Trail's End
- Chess tables at Norma Pfeiffer Park
- Trail's End directional signs
- Veterans Memorial
- Tree donations
- Bench overlooking Muddy Creek in Jacob Spores Park

After discussion, it was decided to talk to Main Street about the placement of the Trail's End directional signs.

Mr. Harmon brought up the hydrant commemorating Mayor Ray Smith. Mr. Morneau said placement was intended for the Urban Forest Park or adjacent to the Odd Fellows building. Mr. Harmon noted that a donation form had not yet been filed.

Ms. Smith noted that the Plaza grant had been received.

- Pickle Ball Court Update

Mr. Harmon reported that the pickle ball court had been installed. Ms. Smith asked if Marla Pagter should be acknowledged. Mr. Harmon said yes, City Administrator Anne Heath envisioned an opening ceremony.

Mr. Harmon shared that Ms. Pagter had suggested scheduling play. He wanted to wait and see if reservations would be necessary. Ms. Mosier put forward the idea of using whiteboards to schedule play.

Mr. Harmon reassured the Committee that the pickle ball net was not likely to be stolen.

Mr. Morneau asked if the pickle ball court could be used for events. Mr. Harmon expressed that the court could be removed and replaced with ease, and that the surface could safely be driven on. Mr. Morneau stated that he needed to know if the space could be used for the Classic Car Show within 60 days. After some discussion about events, it was decided to devote a work session to the conversation of guidelines for how the parks are used.

Mr. Morneau left the meeting at 6:28 pm.

- Committee Goals

Short term goals:

- Work session discussing guidelines for park use

Trail's End:

- Phase 1 of the Trail's End tree and shrub plantings was accomplished by Mr. Beatty and Ms. Meston; further plantings were discussed
- Funding for a viewing platform
- Monarch butterfly habitat
- Identify mowing areas for Public Works

Booth Kelly:

- Seal historical signs

Jacob Spores:

- Informational signage about Muddy Creek (Heritage)
- Bench

Long-term goals:

- Advocate for a volunteer coordinator on City staff
- Establish a community volunteer base
- Research and development of a Parks & Rec district
- Create a process for future purchase approval and development of park land
- Julie Morneau Heritage Park

Mr. Beatty inquired about the Norma Pfeiffer Park restroom murals. Ms. Smith said that those were Main Street's purview. She requested that a clarification of steps for Parks donations be added to the January agenda.

Mr. Beatty mentioned that the butterfly habitat would be relocated across the slough.

Ms. Marshall requested that Public Works clear an overgrown section of the unenhanced area in Jacob Spores Park between the drive and the sidewalk/irrigation ditch for the placement of a bench.

Mr. Harmon requested that the Committee's list of ideas be prioritized.

Mr. Harmon brought up the Stalling's Lane property and suggested adding it to long-term goals. He recommended working with the Heritage Committee.

Ms. Smith noted that, regarding volunteers, Main Street was doing asset mapping and had somewhat filled the role of volunteer coordinator.

- Report to City Council

Chair Mosier requested volunteer hours. It was decided that the report would be submitted to the City Council in January.

- Upcoming Work Party Dates & Locations

Ms. Marshall reported that she, Chair Mosier, Vice Chair Beatty, Ms. Meston had weeded and trimmed inside Johnny Diamond Park.

The decision was made to cancel December's meeting.

- Pavilion Park

Mr. Harmon said the Ms. Heath wanted the Committee to focus on public outreach by presenting the Pavilion Park Plaza design plans at Senior Lunches, in schools, on Facebook, and on I ♥ Coburg. He stated that there would be an Open House for the public to review the Pavilion Park Plaza at Coburg City Hall on February 2nd. Comment cards would be provided. He went on to say that the plans would be presented to the design team in March.

Ms. Smith said that she would take index cards to Senior Lunch. She requested that the text on the map be rendered more visible.

Mr. Harmon suggested that the map be displayed during Christmas in Coburg. Ms. Smith suggested a display at the Post Office. Mr. Beatty mentioned the elementary school. Ms. Smith said she would share the plans with Main Street.

6. Adjournment

Chair Mosier adjourned the meeting at 7:24 p.m.

FUTURE MEETINGS

December 13th 2022	City Council
January (TBD)	Work Session

(Minutes recorded by Angela Kern)

APPROVED by the Park & Tree Committee on this ____ day of _____ 2022.

Mary Mosier, Chair

ATTEST: _____
Sammy L. Egbert, City Recorder