



## **MINUTES**

### **Coburg City Council Work Session**

July 22, 2025 at 6:00 PM

Coburg City Hall

91136 N Willamette Street

**MEMBERS PRESENT:** Cathy Engebretson, Alan Wells, John Lehmann, Jaymason Bouwman, Donnie Myers, Claire Smith

**MEMBERS ABSENT:** Mayor Bell

**STAFF PRESENT:** Adam Hanks, City Administrator; Sammy Egbert, City Recorder; Larry Larson, Coburg Police Chief; Brian Harmon, Public Works Director; Megan Winner, Planning Director

**GUESTS PRESENT:** Commissioner John Marshall, Commissioner Jerry Behney, Commissioner Marrison Doyle

**TRANSCRIBED BY:** Madison Balcom, Administrative Assistant

#### **CALL TO ORDER**

Councilor Engebretson called the City Council Work Session to order at 6:03pm.

#### **ROLL CALL**

City Recorder, Sammy Egbert called roll. A quorum was present.

Ms. Engebretson noted that some members of the Planning Commission are present for tonight's meeting and thanked them for being there.

#### **WORK SESSION INFORMATION**

Mr. Hanks provided a presentation to council for all the following items.

##### **1. Coleman Street Collector Project**

Mr. Hanks reminded council that this project was funded with the MPO Award with Lane County Fund Exchange. \$748,000 was disbursed to Coburg in FY24 and is being held in the street fund for this project. Hanks went over the original project scope which exceeded the awarded funds amount, and the current and reduced project scope to not exceed the available funds. Fall 2025 will include utility locates, tree removals, and community outreach. Early 2026 will include the bid announcement and award, and Spring/Summer will be construction time. Hanks mentioned the different pieces of the project, including sidewalks, swales and storm drainage. Councilors and commissioners had questions about crosswalks, flashing beacons, ADA standards, and potential for high bids, which Hanks answered.

## **2. Coburg Loop Path #4**

Mr. Hanks noted that loop path #4 is an extension of the existing path off of Sarah Lane and will turn the corner heading north all the way to Trails End Park. This is another MPO funded project of about \$1.3 million. The city has a 10.9% match price of about \$130k. This project will also include some paving on North Industrial. It is designed and managed by the City of Eugene, and the bid award went to Wildish Construction. The start date is scheduled for July 28, 2025 with an expected completion date of October 2025. Mr. Wells had questions about contacting the surrounding property owners and asking them about dedicating some area for a part of a bike path, which Hanks answered to the best of his ability and noted some concerns and challenges with that.

## **3. East | West Connector Feasibility Study**

Mr. Hanks went over the background and history of this study, why it was needed, what the concerns were, and what the process has been up to this point. The theoretical roadway put forward to study is not within the city limits and would be a Lane County facility. This is another MPO funded project with a total project cost of \$400k, and a 10.3% city price match of about \$41k. The objective is to evaluate a potential north end collector street to divert freight and commuter traffic from downtown to the I-5 interchange. The funding is allocated for a 2026 project start date and requires a certified agency to manage the project, which they currently do not have. Hanks provided a map that shows the area of the feasibility study and lays out some requirements.

Ms. Winner talked about the project solicitation and stated that the partners do not prioritize the projects, but an agreement is made on how to disburse the amount of money that is available. If council decides this is a valuable feasibility study, staff will work to find a partner to manage the project, LCOG being the most likely, then staff would need to dive into the project scope, development, public participation and engagement in the winter/spring time. If they do not feel it is valuable, staff will work with MPO to unallocate the funds and get them redistributed, and look at how the city can use traffic calming devices and address pedestrian safety differently. Councilors had some questions and concerns regarding the study and construction costs if it is deemed necessary, which Hanks gave some context too.

## **4. Transportation System Plan**

Mr. Hanks said the TSP needs reviewed, updated, and adopted. A Transportation System Plan is a future vision for transportation infrastructure that is cohesive with land use planning objectives, ensures efficient build out of transportation system matching the needs of future growth, and addresses all modes of transportation and the needs of all land use classifications. They are required plans that must be adopted locally and also acknowledged by the State of Oregon with specific legal requirements.

Ms. Winner went over the TSP timeline for the City of Coburg. The last TSP update was done in 2013. In 2025, a TSP assessment was completed, and it was identified that a major TSP update was needed. CFEC compliance is to be completed by 2029, but funding is unknown at this time. Likely, the Interchange Area Management Plan (IAMP) will also need updated, possibly concurrent with the TSP.

## ADJOURNMENT

Councilor Engebretson adjourned the meeting at 7:44 pm.

**APPROVED** by the City of Coburg City Council on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Nancy Bell, Mayor of Coburg

**ATTEST:** \_\_\_\_\_  
Sammy L. Egbert, City Recorder

DRAFT