



## **MINUTES**

### **Planning Commission Meeting**

April 16, 2025 at 6:00pm

Coburg City Hall

91136 N Willamette Street

**MEMBERS PRESENT:** Pro Tem Chair; John Marshall, Jerry Behney, Marissa Doyle, William Wood (via ZOOM)

**MEMBERS ABSENT:** Seth Clark, Jon Derby

**STAFF/GUESTS PRESENT:** Megan Winner, Planning Director; John Lehmann, Council Liaison; Chloe Trifilio & Jacob Callister, LCOG Consultants

**TRANSCRIBED BY:** Madison Balcom; Administrative Assistant

#### **CALL TO ORDER**

Pro Tem Chair, John Marshall called the Planning Commission meeting to order at 6:00 p.m.

#### **ROLL CALL**

Planning Director, Megan Winner called roll. A quorum was present.

**MOTION:** Mr. Behney moved, seconded by Ms. Doyle to elect John Marshall as Pro Tem Chair for the meeting.

***The motion passed unanimously as 4:0, with Behney, Doyle, Marshall and Wood voting affirmatively, none opposed.***

#### **AGENDA REVIEW**

There were no changes.

#### **PUBLIC COMMENT**

There were no requests to publicly speak and no written statements had been received.

#### **APPROVAL OF MINUTES**

1. **September 18, 2024**
2. **December 18, 2024**
3. **March 19, 2025**

**MOTION:** Mr. Behney moved, seconded by Ms. Doyle to approve the September 18, December 18, and March 19 minutes as presented.

***The motion passed unanimously as 4:0, with Behney, Doyle, Marshall and Wood voting affirmatively, none opposed.***

## **COMMISSION BUSINESS**

### **4. Code Audit Project: Walkable Design Standards & Code Amendment Recommendations**

Special Guest and LCOG Consultant, Chloe Trifilio, gave a presentation on pedestrian friendly and walkable design standards.

Commissioners had a few questions as they went through the presentation, which Trifilio answered throughout.

## **UPDATES & FUTURE AGENDA ITEMS**

### **5. March City Administration Report**

This report was provided. There were no questions or discussion regarding the report.

The next Planning Commission meeting is May 21, 2025.

## **ADJOURNMENT**

Pro Tem Chair Marshall adjourned the Planning Commission Meeting at 7:08 p.m.

**APPROVED** by the City of Coburg Planning Commission on this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
John Marshall, Pro Tem Chair

**ATTEST:** \_\_\_\_\_  
Sammy L. Egbert, City Recorder