



Resolution 2025-02

A Resolution Adopting the 2025-2031 Capital Improvements Plan

Meeting Date	Staff Contact	Email
February 11, 2025	Adam Hanks, City Administrator	adam.hanks@ci.coburg.or.us

SUMMARY AND REQUESTED COUNCIL ACTION

A Capital Improvements Plan (CIP) is developed, presented and adopted annually in advance of the annual budget process to guide financial planning for the City's capital projects. This five year planning horizon document has been updated to remove projects that have been completed, updated cost estimates for a number of projects and movement of projects between fiscal years for operational, financial and regulatory reasons.

Suggested Motion

I move to approve Resolution 2025-02, adopting the 2025-2031 Capital Improvements Plan as presented.

BACKGROUND

The annual CIP process and general methodology is provided in the narrative portion of the document and is followed by a listing of anticipated capital projects in the five major categories: Administration/General Government, Parks, Transportation, Water and Wastewater.

Significant changes from the prior year CIP include:

- Removal of the recently completed Public Works Operations building
- Removal of the soon to be completed Pavilion Park Expansion and Improvements
- Removal of the recently completed N Willamette/E Macy/N Harrison Street Reconstruction Project
- Recategorization of the Loop Path #4 extension project from Parks to Transportation
- Inclusion in the "2030+" year of the EWEB Water Supply Waterline Extension
- Removal of Street Preservation (crack seal and seal coat) from the Transportation project lists as those important projects are more accurately categorized as operations and maintenance projects.
- Higher prioritization of the Facilities Security Systems Integration project

RECOMMENDATION

Staff recommends Council approve the resolution to establish the capital project list that will be utilized to develop the FY26 Annual Budget as well as be used to pursue external funding sources to enable the completion of many projects with less than identified and dedicated funding sources.

BUDGET / FINANCIAL IMPACT

After staffing costs, capital projects are typically the largest component of the City's annual expenditures and have the greatest impact on the City's debt service. While a small number of projects are able to be "cash funded" with annual operating revenues (utility rate revenue), the high cost of infrastructure projects often drive utility rate increase requirements and also drive the need for significant external funding that also drive utility rate increases. City staff aggressively pursue low or no cost external funding, but the current financial and administrative uncertainty at the state and federal level makes reliance on external funding challenging to gauge.

The CIP document provides a solid summary of the best estimates of the total capital costs facing the City over the upcoming five to ten years.

PUBLIC INVOLVEMENT

No specific public involvement was conducted for this agenda item for this update cycle. The prior year CIP was presented to Council in a February 2024 Work Session and was adopted at the April 2024 Council Meeting, both noticed and open public meetings.

NEXT STEPS

Upon Council approval of the resolution, staff will integrate the CIP projects into the upcoming FY26 Annual Budget to be presented, reviewed and approved in the April-June timeframe.

ATTACHMENTS

1. CIP Document
2. Draft Resolution 2025-02