



# COMMITTEE MEMO

**MEETING DATE:** June 17, 2025

**STAFF:** Adam Hanks, City Administrator

## Park | Tree Committee June 2025 Meeting Overview

---

### Agenda Background Information

The following are highlights of items on the meeting agenda.

#### Item #2 – Hazards and Park Issues

Follow up list includes:

- Bench maintenance – moss build up (Spring) – Booth Kelly Rehab next on list
- Restroom Facilities Remote/scheduled Lock systems – In Progress
- Dead trees - Van Duyn parkrow – In progress
- Pearl St Right of Way vegetation – Tree limbing complete
- Tree branch pruning on Loop Path – complete
- Norma Pheiffer Irrigation – Repaired
- Norma Pheiffer branch limb up – in progress
- Johnny Diamond – Dead tree – noted for fall replacement

#### Item #3 – Work Party Recap

#### Item #4 - Park Projects Update

Pavilion Park – Nearly complete. Tree installation warrantee inquiry has been filed for several trees that do not appear to have survived the initial planting. A Ribbon cutting celebration is scheduled for June 30<sup>th</sup> (see attached)

#### (Defer to Agenda Item #6)

The Shepard family has offered to donate the design and installation of a new monument sign for the park that will incorporate the renaming of the park consistent with the land swap/donation that made the park expansion possible.

A preliminary sign design will be submitted to City staff for review and shared with the Committee when available. Committee input on the recommended sign design, location and park name for Council as part of the formal decision-making process on the name change, initially proposed as Laura Park. Alternative options to recommend could include variations such as Laura Park at the Pavilion or Laura's Pavilion Park.



Loop Path #4 – The bid for the proposed extension of the Loop Path from Sarah Lane/Industrial Wy north to Trails End Wetland Park and also paving for a segment of Industrial Way was recently awarded and is scheduled to begin August 1<sup>st</sup>. The project is being designed and managed by the City of Eugene on behalf of the City of Coburg, as the federal funding (90% of project costs) required the project to be designed/managed by a certified agency.

Playground Equipment – CIS, the City’s insurance provider, recently conducted safety testing and inspections to all Parks playground equipment. Two required (minor) corrections were identified and are being addressed by City staff. Overall, the equipment and surfaces received excellent safety scores.

#### **Item #5 – Motorized bikes/scooters/etc in City Parks**

As preliminarily discussed at the May Committee meeting, this agenda item is to discuss and develop a formal committee recommendation to Council on regulations on the allowed use of motorized (electric or combustion) bicycles and other similar riding equipment within the formal park lands. Options include:

1. Prohibition of all bikes/riding equipment (motorized and non-motorized, with ADA exceptions)
2. Prohibition of all motorized (electric/combustion) bicycles/riding equipment
3. Prohibition of all non-pedaled bicycles/riding equipment

4. No prohibitions (current status)
5. Other variations/options?

A considerable uptick in on-street and in-park use of throttle-based e-scooters, primarily by under-aged riders has generated the involvement of Coburg Police Department as all motorized bikes of any type are prohibited on public streets/sidewalks for riders under 16 years of age. This prohibition extends to public lands such as parks. Education/enforcement of this age limitation will likely resolve the most immediate issues on this topic, but the array of different types of riding equipment brings up the policy level discussion of what is appropriate within the parks system and what should be limited to streets/right of ways.

#### Policy level system impacts

- Tire related damage to path surfaces or to grass
- Potential for high rates of speed on pathways creating safety issues/conflicts with pedestrian
- Noise from combustion motors

Recommendation from the Park and Tree Committee will be forwarded to Council for review and direction to staff on the development of ordinance or resolution to implement desired regulation.

#### **Item #6 – Pavilion Park - New Signage Design, Placement and Naming**

A component of the land swap that resulted in the City formally acquiring the parcel between the (former) park and the Ryan Thomas property was an agreement to rename Pavilion Park in the memory of Laura Harward, daughter of Chuck and Tish Shepard, who owned the land the City acquired for the Pavilion Park expansion project.

The Shepard family also offered to donate new signage at the completion of the expansion project to facilitate the name change. Initial sign designs are planned to be available and presented to the Committee by meeting time for review and recommendation on the design, the location of the sign and the re-naming of the park. The recommendations will be forwarded to Council for final decision at the July 8<sup>th</sup> Council meeting.

Park renaming request – Laura Park or Laura Park at the Pavilion

Sign Design (see handout)

Sign Location - Option #1- Current sign location

Option #2 - south of new primary path/entrance on N Willamette

Option #3 - north of new primary path/entrance on N Willamette

Option #4 – NE entrance to park (Harrison/McKenzie)

Option #5 - ???

#### **Item #7 – Future Meeting Agenda Items** – Items for upcoming meetings include:

- a. Review of Community Survey
- b. Final Veterans Memorial Medallion Design
- c. Community engagement plan for Coburg Creek Park development
- d. Land Use Code Change discussion on subdivision parks land dedication vs payment in lieu
- e. Vegetation Management and Maintenance Plan Review
- f. Committee Vacancies – Recruitment/Appointment Process