

COBURG CITY COUNCIL ACTION/ISSUE ITEM



TOPIC: Building Department Program Operating Plan

Meeting Date: February 8, 2022
Staff Contact: Megan Winner, Planner
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REQUESTED COUNCIL ACTION

Information only: Building Department Program Operating Plan.

Suggested motion: None

POLICIES OR CITY COUNCIL GOAL(S) ADDRESSED

City Council Goal #5: Strategic Planning

BACKGROUND

The Building Department Program Operating plan was developed to comply with the updated Oregon Administrative Rule 918-020-0105 that states, "The State Building Codes Division and every municipality that administers and enforces a building inspection program or desires to assume responsibility to administer and enforce a building inspection program shall prepare an operating plan that describes the manner in which the municipality or the division will do so. The operating plan shall establish specific goals, consistent with the program standards described in OAR 918 020 0090."

This Plan reflects the standards, policies, procedures and services administered and offered through the City of Coburg. Coburg provides the plan review and inspection program services through an IGA contract with the City of Cottage Grove. The plan will be updated as necessary to reflect service changes.

BUDGET

N/A

PUBLIC INVOLVEMENT

N/A

NEXT STEPS

Implement the Building Department Program Operating Guide

ATTACHMENTS

- A. City of Coburg Building Department Program Operating Plan
 - B. State Renewal Notice
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REVIEWED BY:

Anne Heath, City Administrator