



## **Coburg Heritage Committee**

January 12, 2022 – 6:00 p.m.

Virtual Meeting - City Hall

91136 North Willamette Street

Coburg, OR 97408

**COMMITTEE MEMBERS PRESENT:** Chair Marissa Doyle; Vic Chair Michelle Shattuck and Shannon Sardell.

**COMMITTEE MEMBERS ABSENT:** Stephen Sheehan.

**STAFF PRESENT:** Megan Winner, Planning and Economic Development.

### **1. Call the Meeting to Order**

Chair Doyle called the meeting to order at 6:06 p.m.

### **2. Roll Call**

Ms. Winner called roll and a quorum was present.

### **3. Approval of Minutes – November 17, 2021 and December 8, 2021**

**MOTION:** Ms. Sardell moved and Vice Chair Shattuck moved the minutes of November 17, 2021 and December 8, 2021 be approved as presented.

Motion passed 3:0.

### **4. Committee Business**

#### **a. Election of Chair and Vice Chair**

**MOTION:** Ms. Sardell moved and Vice Chair Shattuck seconded the re-election of Chair Marissa Doyle and Vice Chair Michelle Shattuck to their current positions.

Motion passed 3:0.

#### **b. 2022 CLG Projects Planning**

#### **2022 Historic Art Contest and Historic Preservation Plaques**

Discussion: A draft of the contest notice was presented to the committee; it was the same notice as previously used with changes to outdated edits. The question was posited as to whether it should be worded, Art Show or Art Walk and the group felt both should be included.

It was determined that applications for entries would be available online and at local businesses from March 1, 2022-March 31, 2022 with a registration deadline of April 1, 2022. Art entries would then be available to the committee, at its May meeting, for judging. Applications would include guidelines for entries and garden arts, statues, etc., would be acceptable. The committee agreed that the revised poster would need to be completed and posted as soon as possible. Regarding the choice of plaques the committee agreed that should more than one entry be submitted per building they would choose one for final submission.

Looking forward the committee agreed to put the topic of the art contest on the agenda for its February meeting.

#### **Future Meetings | Dates to Remember**

- c. Next Heritage Committee Meeting: February 9, 2022
- d. Ms. Sardell queried if future meetings would be via Zoom and was assured that due to the expense and effort put into a incorporating a new system Zoom meetings would continue indefinitely.

#### **City Updates**

- e. The committee discussed the timeline of the McKenzie Street rebuild. Information available indicated that the project would be completed at the end of Summer 2022 and would still be in progress at the time of the art walk.

#### **5. Adjournment**

Chair Doyle adjourned the meeting at 6:39 p.m.

*(Minutes recorded by Marlene Hockema)*

**APPROVED** by the Heritage Committee on this 9<sup>th</sup> day of February 2022.

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Marissa Doyle, Chair

ATTEST:

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Sammy L. Egbert, City Recorder