



CITY OF COBURG • P.O. BOX 8316 • COBURG

OREGON 97408 • 541-682-7850 FAX 541-485-0655

**To the Mayor, Members of the City Council, Budget Committee and Citizens of Coburg:**

This past year has been a busy one in the Court. We have had many cases filed both misdemeanor and violations, making our dockets full and keeping our court days heavy. We have brought on a second Court Appointed Attorney to help with our indigent defense caseload since our current attorney was getting overloaded.

There has been some great progress with the scanning project of all open cases and I am continuing to work on this regularly. This was a bit more of an undertaking than I had originally expected, but we are definitely moving forward. The next step in this process will be to develop and begin implementing a destruction policy for scanned documents, working towards having less paper to file and keep.

In the State of Oregon, the Governor and the State Legislature have made some major changes that have tremendously impacted the Courts policies and processes at all levels, both financially and with workload issues. These orders include but are not limited to waiving of fines and fees imposed by the Judge and clearing license suspensions due to non-payment of fines, which in turn gives the court no leverage to get individuals to pay for the infractions that they have committed. Not only do these large changes effect the workload and staff time, but they will definitely impact our revenue here in the court.

In FY2024, we will continue to move forward with a very minimal modification needed in the Court's budget. These slight changes will only be made due to the increase in the cost of living and other resources around us. We strive to keep our budget adjustments and increases minimal and continue to watch our line items to make sure we are within our budget year allotment.

Judge Williams and I work well together and definitely seem to think along the same lines as one another. He is always reviewing legal matters to make sure the court has been made aware and are following them so that we are in compliance at all times. I believe that I can speak on both of our behalf's and say that we enjoy and appreciate working with or having discussions with other staff members, associates, attorneys, council members and other community affiliates. We are a great team!!

**Mandy Balcom**  
**Court Administrator**