



CITY OF COBURG • P.O. BOX 8316 • COBURG

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To the Mayor, Members of the City Council, Budget Committee and Citizens of Coburg:

Thank you for the opportunity to present to you the priorities of the Public Works Department for fiscal year 2023.

Fiscal year 2023 will be a true test of the Public Works Department Team with projects taking place in every department including:

- Many water projects either are completed or are in construction. Additionally, several are in design phase and will be put out for bid during this fiscal year. These projects include a new well, a transmission line from the well into town, multiple AC line replacements around the City, and SCADA upgrades. It does appear that more funding will be needed to finish the CIP List (Capital Improvement Projects) for the Water Department. **A priority projects list will need to be completed by the time we go to Budget Committee.**
- Also important is a new Operations Center that will be located at the Wastewater Treatment Plant property. **The design and engineering has been completed, and construction can start once the funding budget has been finalized.**
- In the Sewer Department, we will have one major project moving forward as discussed with the City Council in the past; we will replace the old septic tanks at Premier RV. **Design has been completed with construction in 2024.**
- In the Parks Department, we plan to have the plaza designed and ready to build in fall of 2023. We are also planning to move the Veteran Memorial area upgrade to the next fiscal year. Other items include upgrading drinking fountains and street and park bench maintenance.
- The Street Department may very well see the most activity in the next fiscal year as the design of the collector street project will take place with an anticipated build in fiscal year 2024. Street Preservation Projects will be in the areas of Miller St, Mill St, Sara Ln, and Shane and Rustic Ct's. In addition, after we purchase a new or used street sweeper, we will be working on a schedule for residents. The TMDL (Total Maximum Daily Load) will be moved into a priority for this next fiscal year. Public Works will work with planning on some additions to the Code and Design Standards to help with implementation of this.

Training of team members is top priority for us including

- Continuing the training in Parks with lawn maintenance and playground inspections.

- In Water and Sewer Departments, we have several team members working towards their Certifications for Operator Licenses.
- In Streets, we are looking at getting Street Construction Inspections training for the team.

All of the above is in addition to the daily operations that the Public Works Team. Our workload is very heavy going into the next fiscal year and we strive to maintain our highest level of service. As we grow, and go through all of these high-level projects. **We will be budgeting to add an additional team member in the next fiscal year to help with overburdened staff.**

Thank you all for the continued support you show the Public Works Team. Crews recognize their value and feel like this family environment we have continued to develop is very productive. They all enjoy their jobs!

Sincerely,

Brian Harmon
Public Works Director