



Coburg Heritage Committee

February 9, 2022 – 6:00 p.m.

Virtual Meeting – City Hall

91136 North Willamette St.

COMMITTEE MEMBERS PRESENT: Marissa Doyle, chair; Michelle Shattuck, vice chair;
-Shannon Sardell.

COMMITTEE MEMBERS ABSENT: ~~Stephan Sheehan, Mark Alexander, City Councilor.~~

STAFF PRESENT: ~~_____ Megan Winner, Economic Development Coordinator
Planning.~~

GUESTS PRESENT: Tracey Pugh, Jacob Steele, Tamra Steele.

1. Call The Meeting to Order

Ms. Doyle opened the Heritage Committee meeting at 6:00 p.m.

2. Roll Call

Ms. Winner called roll. Stephen Sheehan was absent. A quorum was present.

3. Committee Business | Main Street Grant

Tracey Pugh shared that she had met with Mayor Smith and Ms. Doyle to talk about the Independent Order of Odd Fellows (IOOF) building. They wanted to add an ADA ramp, ADA bathroom, (), a new roof, fix the side door, and replace the windows. She wanted to come to the Heritage Committee to answer any potential questions and take any other suggestions.

Ms. Winner asked if Ms. Pugh could give more information on the grant. Ms. Pugh replied that the grant awarded up to \$200,000 with a 30% match. The focus of the grant was on rehabilitating building for community benefit and economic stability. She noted that IOOF had already promised to give them \$25,000 - \$30,000 to replace the roof. As part of the grant, the City would need to get three proposals for each project. Ms. Pugh explained that this was done to make sure they were getting a good deal on the work. The grant was due March 16, 2022.

Ms. Winner asked for the deadline on feedback. Ms. Pugh responded that she would need feedback within the next two weeks. She mentioned that a letter of support from the Committee would be helpful.

Ms. Sardell wanted to know if there were any specific historic preservation requirements for the grant. She thought it was great that they wanted to re-do the windows but wanted to make sure it was not a requirement. She asked if the changes they wanted to make had to be included in the grant. Ms. Pugh told her that the windows were not mandatory and that the workshop just said that the changes made had to be within guidelines. Mayor Smith had mentioned in the past that he wanted the windows to be restored to their original style.

Ms. Winner told everyone that she was available at City Hall to give tours of the IOOF building if any Committee members were interested.

4. Approval of Minutes – January 12th, 2022

MOTION: Ms. Sardell moved, seconded by Ms. Shattuck, to approve the January 12, 2022, Heritage Committee meeting minutes as presented. The motion passed unanimously 3-0.

5. Special Guest

Ms. Winner introduced Jason and Tamra Steele who wanted to put their historic home forward for consideration to be awarded one of the Heritage Committee plaques. She pulled up pictures of the home that they had provided.

Mr. Steele said that they had been in the house for nine years, but he grew out in Coburg. The building had been remodeled since they moved in. They were proud to be owners of a historic home and did their best to keep it nice. The original staircase and pocket door were still in the home.

Ms. Shattuck asked when the home was originally built. Mr. Steele said that it was built in 1890.

Ms. Sardell wanted to know if the building was in the historic district. Ms. Steele replied that it was. Mr. Steele added that they were in the historic home pamphlet.

MOTION: Ms. Sardell moved, seconded by Ms. Shattuack, to nominate the Diefenbaker for the 2022 Heritage Committee plaque awards. The motion passed unanimously 3-0

Ms. Winner stated that the plaque presentation would most likely take place in May 2022 during Preservation Month.

Ms. Winner asked how they heard that the Heritage Committee was taking nominations. Mr. Steele replied that they regularly read the Coburg Newsletter and saw it mentioned in there.

6. Committee Business | 2022 CLG Projects Planning

- Timeline for Art Contest & Historic Preservation Plaques
- Art Contest Promotion: Newsletter, Social Media, Etc.

Ms. Doyle saw the website that was set up for the art contest and thought it looked good. Ms. Winner said that everything was the same from the 2018 contest.

Ms. Winner asked when the Committee wanted to launch the promotion. The website and posters were ready to go up. Ms. Sardell thought they should put everything up as soon as they could. Ms. Shattuck and Ms. Sardel volunteered to help distribute posters. Ms. Winner would print out posters and put them out at City Hall for them to pick up.

Ms. Doyle said that they should post in the business ad section and on social media. She emphasized that the social media posts should be shareable. Ms. Doyle said that colleges and galleries would be great locations to put up the posters.

Ms. Shattuck knew that they were going to post the winning art around town at local businesses. She inquired into if they had reached out and gotten approval from any businesses. Ms. Winner responded that she had not done that yet. Ms. Shattuck volunteered to help. Ms. Winner would create a list of locations for them to divide between them.

Ms. Sardell stated that they needed to keep encouraging the community to nominate buildings to receive a plaque. If necessary, the Committee could come up with nominations themselves. She recommended everyone bring one or two potential buildings at their next meeting.

7. Future Meetings | Dates to Remember

- Next Heritage Committee Meeting: March 9, 2022

Ms. Winner had hope that they would be able to meet in person at their March meeting.

8. City Updates

- City Administration Report

9. Adjournment

Ms. Doyle adjourned the meeting at 6:38 p.m.

(Minutes recorded by Lydia Dysart)

APPROVED by the Heritage Committee on this _____ day of March 2022.

Marissa Doyle, Chair

ATTEST:

Sammy L. Egbert, City Recorder