



Historic Preservation Commission Appointment

AKA: Heritage Committee | Historic Landmark Commission

Meeting Date	Staff Contact	Email
October 14, 2025	Sammy Egbert, City Recorder Name	sammy.egbert@coburgoregon.gov

SUMMARY AND REQUESTED COUNCIL ACTION

Consider appoint James Bell to the Historic Preservation Commission.

Suggested Motion

If approved under the consent agenda, the Council recommends that Mayor Bell appoint James Bell to the Historic Preservation Commission to fill a vacancy on a three year term through March, 2027.

Or, if removed from the consent agenda,

I move to, recommend that Mayor Bell appoint James Bell to the Historic Preservation Commission to fill a vacancy on a three year term through March, 2027.

BACKGROUND

This committee was formed in 1979. It is currently operating under Ordinance A-226 and the Coburg Comprehensive Plan. Council established this committee as an advisory body to the Planning Commission (except for the provisions listed in Ordinance A-226 under Section 5).

The purpose of this committee is to identify, recognize, and preserve significant properties related to the community's history; encourage the rehabilitation and ongoing viability of historic buildings and structures; strengthen public support for historic preservation efforts within the community; foster civic pride; and encourage cultural heritage tourism. The Council has assigned specific duties to this committee, as listed in Ordinance A-226, Section 6.

The committee membership requires three, but no more than five, members who demonstrate competence, knowledge, or interest in historic preservation, with preference given to those with professional experience in preservation, architecture, archaeology, community history, building trades, real estate, or related specialties.

The Heritage Committee voted at its October 8, 2025, meeting to recommend to the City Council, the appointment of James Bell.

RECOMMENDATION

Staff recommend the appointment of James Bell.

BUDGET / FINANCIAL IMPACT

As with all public meetings, “soft costs” are incurred for staff time spent on meeting preparation, agenda/packets, notice requirements, and minutes for monthly meetings.

PUBLIC INVOLVEMENT

Recruitment was posted September 1, 2025, through October 8, 2025. Recruitment are posted on the City website, on social media, at City Hall, at the post office, and emailed to all interested parties.

ATTACHMENTS

1. Recruitment Notice
2. James Bell Application



RECRUITMENT NOTICE HISTORIC PRESERVATION COMMISSION

AKA: Heritage Committee | Historic Landmark Commission

Closes: October 8, 2025

September 1, 2025

The City of Coburg is seeking applications from citizens interested in serving on the Historic Preservation Commission.

Coburg Historic Preservation Commission

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Meetings: Meets four to six times per year.

Membership Requirements:

Three but no more than five members with a demonstrated competence, knowledge, or interest in historic preservation, with preference given to those with professional experience in the fields of preservation, architecture, archaeology, community history, building trades, real estate, or related specialties. At least two members shall consist of one Planning Commissioner and one resident of the City of Coburg. In cases where there is not sufficient interest or it is difficult to find qualified members, it is acceptable to select commissioners from outside the City of Coburg. Members shall serve without compensation, but are eligible for reimbursement of expenses related to their service. At least one member of the Commission shall reside within the Coburg Historic District.

Application Deadline: Applications are due by 5:00 p.m. on October 8, 2025, or until filled. Contact City Recorder, sammy.egbert@ci.coburg.or.us or 541-682-7852



Received by
City of Coburg

SEP 16 2025

CITY OF COBURG

91136 N Willamette | P.O. Box 8316
Coburg, Oregon 97408

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES

Please indicate the position you are applying for:

☐ Planning Commission

☐ Budget Committee

☒ Historic Preservation (Heritage Committee)

☐ Park/Tree Committee

☐ Finance/Audit Committee

☐ Other please indicate _____

Name: James Bell

Phone: 541 231 6723

Email: coburgjimbell@outlook.com

Physical Address: 91056 Abby Road

Mailing Address: PO Box 8100

Occupation: retired

How long have you lived in Coburg? 10 years How long have you lived in Oregon? 50 years

Are you a registered Voter? ☒ Yes ☐ No

List boards, councils, or commissions, if any, that you have served on:

Planning Commission

List and briefly describe community or service oriented organizations of which you are or have been a member:

Community Emergency Response Team - chair and training officer

Benton County Sheriffs' Search and Rescue Team

Corvallis Caring Place Board of Trustees - nonprofit, President/Board member

Describe any goals, ideas or objectives you have for the City of Coburg:

increase public knowledge of history of the town

List any skills, training, or experience that you have that might be useful to this position:

historical researcher 1.5 years at LCHM

masters degree in Archaeology from OSU

12 years experience in historic and prehistoric archaeology

Why would you like to be appointed to this position?

Hope to help public learn more about Coburg's past

Signature: 

Date: 9/16/25