

COBURG CITY COUNCIL ACTION/ISSUE ITEM



TOPIC: Land Lease Agreement with Coburg Fire Department

Meeting Date: May 9th 2023

Staff Contact: Brian Harmon Public Works Director

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REQUESTED COUNCIL ACTION

RECOMMENDED MOTION: *"I move to approve the Land Lease Agreement with Coburg Fire Department"*

POLICIES OR CITY COUNCIL GOAL(S) ADDRESSED

BACKGROUND

ANALYSIS

The land lease agreement with the Coburg Fire Department was created to let them utilize an area at the City of Coburg Water Reclamation Facility for training grounds. The amendment to the agreement will allow them to use a building being built using Fire Department Bond funds and City of Coburg Capital funds. The use of this building will begin once the building is built by Coburg Fire until they have a new fire station built in roughly 8-9 years. Once they are done using the building they will turn over the usage to the Public Works Department.

High points: This is a partnership project between the City and the Fire Department and will benefit both of the entities. The City receives a new building at a cost of around \$40,000. The Coburg Fire Department will benefit by using it to store a new engine that needs to be housed indoors.

Concerns: The project has minimal impacts to the City of Coburg. Public Works will have to wait to utilize a new building for the time between the agreement and the construction of a new Fire Station. Power usage is small due to this being a "storage building".

BUDGET

The estimated cost of this contract is \$130,000. \$90,000 from the Fire Department and the remainder coming from the Capital funds of the City of Coburg.

RECOMMENDATIONS AND ALTERNATIVES

The alternatives for City Council include:

1. Take no action. If the Council chooses this step the lease agreement will not be modified.
2. Approve the lease agreement as drafted. The lease of the building become effective immediately and end with final completion of a new Fire Station in or around 2032.
3. Adopt an amended agreement. Council may make suggestions for amended language to the agreement

PUBLIC INVOLVEMENT

N/A

RECOMMENDATIONS:

Staff recommends that the City Council approve the agreement

NEXT STEPS

- The next step would be to implement the agreement.

ATTACHMENTS

A. Draft – Land Lease Agreement and Exhibits

Reviewed by:

Anne Heath, City Administrator

Anne Davies, City Attorney