

NAME OF MEETING: Coburg Heritage Committee

DATE OF MEETING: July 5, 2023

TO: Sammy Egbert

RECORDED BY: Trenay Ryan

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ROUTING INFORMATION

(07/05/2023 TR)



Coburg Heritage Committee
Hybrid Meeting In-Person and via Zoom
July 5, 2023, at 6:00 p.m.
Coburg City Hall
91136 North Willamette St.

COMMITTEE MEMBERS PRESENT: Marissa Doyle, Chair; Michelle Shattuck, Vice Chair;
Stephen Sheehan, Ronald Spores, and Shannon Sardell.

STAFF PRESENT: Megan Winner, City Administrative Assistant.

GUEST: Cathy Engebretson, Council Liaison.

1. CALL MEETING TO ORDER

Chair Doyle called the meeting of the Heritage Committee to order at 6:02 p.m.

2. ROLL CALL

Ms. Winner called roll. All members present introduced themselves.
A quorum was present.

3. MINUTES FOR APPROVAL | MARCH 8, 2023

MOTION:

Ms Sardell moved, seconded by Ms. Shattuck to approve the March 8, 2023 meeting minutes.

The Motion passed unanimously — 5:0.

4. COMMITTEE BUSINESS

- CLG Project Brainstorm

Ms. Sardell presented background context on the Certified Local Government (CLG) grant. The National Park Service and the State Historic Preservation Office certify that certain requirements are met in order to receive the grant. Coburg, with its own certified local government, has the opportunity to apply for non-competitive grant funds. The Heritage Committee will need to have a solid project developed, a budget designed and estimates ready to apply for the grant this next spring.

The Committee discussed the following:

1. The inclusion of the local indigenous population history along with Coburg's settlement, industry planning and establishment history.
2. Ms. Winner offered to search through the context statement of the National Registered District for further information.
3. Possible partnership with the Coburg Charter Elementary School.

- Walking Map/Tour

The Committee discussed the following:

1. The need to fix the issue with the Walking Tour's QR code, which has been unusable and to incorporate the current Coburg booklets into the historic district tours, including informative and identifying signage for an array of visual and/or referencing subjects.
2. Attempt to contact previous Coburg Mayor, Mary Guldager, who had at one time led informative walking tours through the town and ask if she would be willing to help document the town's missing historical information.
3. Possibility of holding community fundraisers.
4. Creating a Community Night as a way to involve the community, to share Coburg history and as outreach for program and committee volunteers.
5. Discuss possible community events revolving around the Coburg Odd Fellows Cemetery (IOOF).
6. Possible funding through a tree program through the Oregon State Historic Preservation Office.
7. Incorporate a study to better understand the landscape within which the buildings have been placed and to ensure there is no misrepresentation of Coburg's history.

- Info Share

Ms. Winner reminded the Committee that their ordinance states they only need to meet quarterly, so they needed to decide whether or not to take an August break.

The Committee decided to take an August meeting break and to resume in September.

5. FUTURE MEETINGS | DATES TO REMEMBER

- Next Heritage Committee Meeting: September 13, 2023 at 6:00 p.m.

6. ADJOURNMENT

Chair Doyle adjourned the meeting at 7:04 p.m.

(Minutes recorded by Trenay Ryan, Lane Council of Governments (LCOG))

APPROVED by the Coburg Heritage Committee on this _____ day of _____, 2023.

Marissa Doyle, Chair

ATTEST:

Sammy L. Egbert, City Recorder