

## COBURG CITY COUNCIL ACTION/ISSUE ITEM

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### TOPIC: Coburg Operations and Operations Storage Building Project

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**Meeting Date:** August 8<sup>th</sup> 2023

**Staff Contact:** Brian Harmon Public Works Director

**Contact:** 541-682-7857 brian.harmon@ci.coburg.or.us

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### REQUESTED COUNCIL ACTION

**RECOMMENDED MOTION:** *"I move to approve the contract between the City of Coburg and Wildish Building Company to Construct the Public Works Operation Center"*

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### POLICIES OR CITY COUNCIL GOAL(S) ADDRESSED

#### BACKGROUND

#### ANALYSIS

The Operations Center has been in development for several years. The Center will house the Public Works Department equipment, management offices, SCADA System, and Training Room. Currently the Public Works is confined to one room for all staff, SCADA System, and Offices. The new Operation Center will be a building the same size as the Wastewater Treatment Plant building (4,800sq/ft). The Coburg Fire District has partnered with the City to build an additional auxiliary building to be used for an unspecified time period. At the end of the time period the Public Works Department will take over the use of this building. The Fire Department contribution is \$90,000.

The City went out to bid for the "Coburg Operations and Operations Storage Building Project" on June 2, 2023, and was extended to July 20<sup>th</sup> due to multiple addendums issued. The low bid was from Classic Design Co at \$1,000,000. However, after a mistake was discovered they were actually at \$960,000. After much discussion regarding Classic Design, the city elected to not award the bid to them for multiple reasons including:

- They did not supply the City with proper Project References in their bid package
- They did not provide proof that they had the experience to build this size and type of project based upon their list of referenced projects.
- They did not follow the bid process instructions provided in the bid package and therefore caused undo office time for Branch Engineering staff.

- Their bid was over \$300,000 under the nearest bid. The other bidders were all in a similar price range. Due to the lack of proof of experience in a similar project, staff had doubt that they could actually building the building for their bid price.

Wildish Paving Co. dba Wildish Building Company was the 2<sup>nd</sup> lowest bidder. Wildish turned in a bid of \$1,324,773. We believe that we will have a successful project by awarding the bid to Wildish Building Company. Their bid packet and references provides us confidence that they have the experience to build this project.

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#### **BUDGET**

The cost for the construction of the two structures is \$1,324,773 which is \$324,773 over the budgeted funds. The Coburg Fire Department will contribute \$90,000 to the building. Additional funds may be split between street, water and sewer. Contingency funds are available in every fund if needed.

#### **RECOMMENDATIONS AND ALTERNATIVES**

The alternatives for City Council include:

1. Take no action. If the Council chooses this step the contract will not be awarded.
2. Approve the contract as drafted. The contract would become effective immediately and substantial completion on June 28, 2024, with total completion on July 26, 2024.
3. Adopt an amended contract. Council may make suggestions for contract changes. However, Council should consider that this contract language is the approved and required language of the City of Coburg Capital Projects.

#### **PUBLIC INVOLVEMENT**

N/A

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#### **RECOMMENDATIONS:**

##### **NEXT STEPS**

- The next step would be to implement the contract.
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#### **ATTACHMENTS**

A. draft – construction contract

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#### **Reviewed by:**

**Anne Heath, City Administrator**

**Anne Davies, City Attorney**

**Julie Leland, Branch Engineering**