



**Coburg City Council**

June 9, 2020

Virtual Video Meeting

91069 North Willamette St., Coburg, Oregon

Councilors Present: Ray Smith, Mayor; Nancy Bell, John Fox, John Lehmann, Patricia McConnell

Councilors Absent: Mark Alexander, Kyle Blain

Staff Present: Anne Heath, City Administrator; Anne Davies, City Attorney; Sammy Egbert, City Recorder

**CALL TO ORDER**

Mayor Smith called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

City Recorder Sammy Egbert called the roll and announced a quorum was present.

**MAYOR COMMENTS**

Mayor Smith discussed the importance of disclosing *ex parte* contacts when a land use issue came before the Council for consideration. He said it was essential to share that information with the public. Ms. Davies provided clarification of what was considered an *ex parte* conflict.

**AGENDA REVIEW**

Ms. Egbert reviewed the agenda materials and additions.

**CITIZEN TESTIMONY**

Mayor Smith called for citizen testimony.

Brian Harmon spoke to violations of the City's noise ordinance by a business operating in proximity to a residential area. He submitted a written complaint requesting an investigation and responded to questions from councilors.

Councilors discussed the matter and Mayor Smith recommended that staff work with the business and neighbors to mitigate the problem and report back to the Council at a future meeting.

**RESPONSE(S) BY CITY COUNCIL**

None.

**CONSENT AGENDA**

*Moved by Councilor Bell and seconded by Councilor Lehmann to accept the Consent Agenda as presented. The Consent Agenda consisted of the minutes of the April 14, 2020 City Council work session, minutes of the April 21, 2020, City Council meeting; minutes of the June 9, 2020, City Council meeting; Ratify Administrative Order 2020-07 Extending State of Emergency through May 29, 2020; Ratify Administrative Order 2020-09 Extending State of Emergency through June 12, 2020; and Budget Committee Appointment. The motion passed unanimously, 4:0.*

**SPECIAL GUEST**

Representatives of Coburg Sanitary Service, Inc. discussed their request for renewal of their franchise agreement with the City and responded to questions from councilors.

**ORDINANCES AND RESOLUTIONS**

**RESOLUTION 2020-11 A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES**

Mayor Smith opened the public hearing at 7:53 p.m.

Ms. Heath provided the staff report.

Mayor Smith determined there was no one wishing to testify and closed the hearing at 7:56 p.m.

*Moved by Councilor Lehmann, seconded by Councilor Fox, to approve Resolution 2020-11 A Resolution Declaring the City's Election to Receive State Revenues. The motion passed unanimously, 4:0.*

**RESOLUTION 2020-12 A RESOLUTION DECLARING THE CITY'S CERTIFICATION OF ELIGIBILITY FOR STATE SHARED REVENUES**

Ms. Heath provided the staff report.

*Moved by Councilor Bell, seconded by Councilor McConnell, to adopt Resolution 2020-12 A Resolution Declaring the City's Certification of Eligibility for State Share Revenues. The motion passed unanimously, 4:0.*

**ORDINANCE A-163-R** AN ORDINANCE ADOPTING THE OREGON CRIMINAL CODE, OREGON UNIFORM CONTROLLED SUBSTANCE ACT, OREGON LIQUOR ACT AND THE OREGON MOTOR VEHICLE CODE; REPEALING A-163-Q

Larry Larson provided the staff report.

*Moved by Councilor McConnell, seconded by Councilor Lehmann, to adopt Ordinance A-163-R, an Ordinance adopting the Oregon Criminal Code, Oregon Uniform Controlled Substances Act, Oregon Liquor Control Act, and the Oregon Motor Vehicle Code; repealing conflicting ordinances and repealing Ordinance A-163-Q. The motion unanimously, 4:0.*

**RESOLUTION 2020-14** A RESOLUTION ADOPTING THE SALARY AND CLASSIFICATION SCHEDULE FOR FISCAL YEAR 2020-21

Ms. Heath provided the staff report and responded to questions from councilors.

*Moved by Councilor McConnell, seconded by Councilor Fox, to adopt Resolution 2020-14, the Fiscal Year 2020-21 City of Coburg Pay Scale. The motion passed, 3:0:1; Councilor Lehmann abstaining.*

Councilor Lehmann stated that he abstained from voting because he did not agree with supervisors not taking the Cost of Living Adjustment (COLA).

**RESOLUTION 2020-15** A RESOLUTION ADOPTING THE CITY'S BUDGET FOR FY 2020-21 CREATING APPROPRIATIONS, SETTING TAX, AND IMPOSING THE TAX AND CATEGORIZING THE TAX

Ms. Heath provided the staff report.

Mayor Smith opened the public hearing at 8:18 p.m.

Ms. Heath responded to questions to councilors.

He determined there was no one wishing to testify and closed the hearing at 8:20 p.m.

*Moved by Councilor Bell, seconded by Councilor Lehmann, to adopt Resolution 2020-15, A Resolution Adopting the Budget for the Fiscal Year 2020-21 Creating Appropriations, Setting the Tax, Imposing the Tax, and Categorizing the Tax. The motion passed unanimously, 4:0.*

**COUNCIL ACTION ITEMS**

**Oregon Liquor Control Commission (OLCC) License for Morelos Mexican Restaurant**

Sammy Egbert provided the staff report.

*Moved by Councilor Fox, seconded by Councilor Bell, to recommend that the Oregon Liquor Control Commission grant a license to Morelos Mexican Restaurant. The motion passed unanimously, 4:0.*

**City Administrator's Report**

Ms. Heath reviewed the report, which was included in the agenda materials, and highlighted several items.

**FUTURE MEETINGS/DATES TO REMEMBER**

- Heritage Committee - June 10, Canceled due to COVID-19
- Park Tree Committee - June 6
- Planning Commission - June 17
- City Hall Closed - Independence Day - July 3
- Heritage Committee - July 8
- City Council - July 14

**ADJOURNMENT**

Mayor Smith adjourned the meeting at 8:43 p.m.

APPROVED by the Mayor and Council of the City of Coburg this \_\_\_day of \_\_\_\_\_, 2020.

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ATTEST:

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Ray Smith, Mayor

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Sammy L. Egbert, City Recorder

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