



## MINUTES

### **Coburg Heritage Committee Hybrid Meeting In-Person and via Zoom**

March 8th, 2023 – 6:00 P.M.  
91136 North Willamette St.

**COMMITTEE MEMBERS PRESENT:** Marissa Doyle, Chair; Michelle Shattuck, Vice Chair; Shannon Sardell, Stephan Sheehan

**STAFF PRESENT:** Megan Winner

**GUEST:** Cathy Engebretson, City Council Liaison

#### **1. Call the Meeting to Order**

Chair Doyle called the meeting of the Heritage Committee to order at 6:03 p.m.

#### **2. Roll Call**

Ms. Winner called roll. A quorum was present.

Ms. Engebretson introduced herself and explained her role as City Council Liaison. Mr. Sheehan asked if she would be attending every meeting. Ms. Engebretson said yes and stated that her appointment was for a year.

#### **3. Minutes for Approval | February 8, 2023**

**MOTION:** Vice Chair Shattuck moved to approve the February 8, 2023, Heritage Committee meeting minutes as presented, seconded by Mr. Sheehan. The motion passed unanimously – 4:0:0.

#### **4. COMMITTEE BUSINESS**

- CLG (Certified Local Government) Project Ideas

The Committee held a brainstorming session. Ideas considered were:

- Walking tour maps with greater character
- Targeting a specific building for repairs/updates, such as the Odd Fellows Hall
- Residential grants
- Museum
- Stallings Lane property
- Design guidelines
- Speakers and training

Ms. Winner noted that, regarding guidelines, more research should be done into the City's existing code.

No conclusions were reached and it was decided that the CLG would remain on the agenda.

- Info Share

Chair Doyle asked if Julie Whalen of Willamette Window Restoration had enjoyed a good turnout at the Coburg Antique Fair (2022). Ms. Winner said that people had brought pictures for evaluation.

Mr. Sheehan wondered about hiring a speaker. Ms. Winner replied that she would reach out again.

Mr. Sheehan asked about new committee member Ronald Spores. Ms. Winner said that his orientation information had been mailed.

- Historic Property Insurance Rates

Ms. Winner explained that local businesses in historic buildings were being charged higher insurance rates. She said she had reached out to representatives at Restore Oregon. It was noted that affected businesses could seek different coverage.

Ms. Sardell said that roofing, heating and cooling, plumbing and electrical were the main reasons generally cited for insurance cost increases.

### 5. Future Meetings | Dates to Remember

- Next Heritage Committee Meeting: April 12th at 6:00 p.m.

### 6. Adjournment

Chair Doyle adjourned the meeting at 6:50 p.m.

*(Minutes recorded by Angela Kern, LCOG)*

**APPROVED** by Heritage Committee on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Marissa Doyle, Chair

ATTEST:

\_\_\_\_\_  
Sammy L. Egbert, City Recorder