

# CITY OF COBURG

## CITY COUNCIL GOALS & PRIORITIES WORK PLAN

### Fiscal Year 2022-2023

Livability, Health & Vitality	Utilities, Equipment and Infrastructure	Operational Capacity	Fiscal Stewardship	Strategic Planning	Economic Development	Citizen Committees & Commissions
Continue to Improve Communication to Citizens <b>Ongoing</b>	<b>Update to City Hall Façade</b> <b>FY 2023-24</b>	Implement leadership training and team building at every level of City <b>Ongoing</b>	Maintain Fiscal Responsibility and contingency reserves in every fund <b>Ongoing</b>	Update Council Rules of Order <b>FY 2022</b>	Rebranding of City and Community utilizing new Logo <b>FY 2023</b>	Enhance Communications from Committees to Council <b>Ongoing</b>
Continue Staff Training in FEMA <b>Ongoing</b>	Carpet Replacement in City Hall <b>FY 2023-24</b>	Project Staff Capacity needed for Future Development of the City in Every Department - <b>Ongoing</b>	Purchase and Implement new Financial Software <b>TBD</b>	Planning for Emergency Drills with City Staff and Partners – <b>2022-23</b>	Continue to provide leadership and partnership in Oregon Main Streets <b>Ongoing</b>	Review and Update Committee Bylaws for consistency for all committees <b>FY 2023</b>
Continue Effort to Grow Citizen Response Team <b>FY 2023</b>	Lobby Redesign to create more attractive and welcome environment <b>Ongoing</b>	Expand Pool for Court Appointed Attorneys in the Municipal Court <b>FY 2023</b>	Maintain Multi-level Fiscal oversight <b>Ongoing</b>	Planning and Implementation for Mutual Support with other Agencies <b>FY2 022</b>	Development of a Broadband Plan <b>FY 2023</b>	Facilitate Work Parties and planning for projects for Park & Tree Committee <b>Ongoing</b>
Address Transportation Issues such as speed, signage and transportation on roads owned by other jurisdictions <b>Ongoing</b>	Improve Utility Billing Policies <b>Ongoing</b>	Continued Staff Education in Every Department per specific need of department - <b>Ongoing</b>	Conduct RFP for Banking Services <b>FY 2023</b>	Planning and application to MPC for funding to conduct feasibility study for a east-west connector road <b>FY 2023</b>	Continued Investments and Partnership with Oregon Rain <b>Ongoing</b>	Education for Planning Commission on Land Use and other issues related to planning in Coburg and the State of Oregon <b>Ongoing</b>
Education to Community on Land Use and the Public Process - <b>Ongoing</b>	Update Utility Billing Website Pages and implement on-line payment options <b>FY 2023</b>	Continue Scanning Court Documents on an ongoing basis <b>Ongoing</b>	Consider Purchase of Capital Project Tracking Software <b>FY 2023</b>	Plan and Implement General Orders and Standard Court Operations <b>FY 2022</b>	Continue to Update Website to provide information to Citizens on city Services – <b>Ongoing</b>	Support to all Committee and Commission Goals by Staff Representatives <b>Ongoing</b>
Community Planning and implementation of Pavilion Park Plaza <b>FY 2023-2025</b>	Updates to Pavilion and Kiosk in Pavilion Park <b>FY 2023</b>	Update to Standard Procedures and Processes in Planning Department <b>Ongoing</b>	Timely and Accurate Process for seeking Reimbursement for Funding Capital Projects <b>Ongoing</b>	Update Transportation Plan <b>TBD</b>	Expansion of City Hall Parking availability to the North <b>F Y2023-23</b>	Research for the Development of a Park & Recreation District <b>Ongoing</b>
Community Planning for Julia Morneau Heritage Park <b>FY 2022-2023</b>	Reduce Inflow and Infiltration into the Collection System <b>FY 2023</b>	Project Staff Capacity needed for Future Development of the	Review and Update to All City Contracts as they come due <b>Ongoing</b>	Complete Storm Water Master Plan <b>Fall, 2022</b>	Updates to the IOOF to increase access to all abilities and	Create Process for purchase and planning of future park land <b>FY2023</b>

		City in Every Department <b>Ongoing</b>			increase use to community <b>FY 2023</b>	
Community Planning for Park to be located in Coburg Creek <b>FY 2023</b>	Continue Planning and facilitation of Street Capital projects <b>Ongoing</b>	Install Laptop Computer for CAD system for officers <b>FY 2023</b>		Add Emergency and replacement inventory of equipment and supplies – <b>Ongoing</b>	Foster collaboration with key partners to address land use and transportation challenges in Coburg <b>Ongoing</b>	Establish a community Volunteer Base for the Parks – <b>Ongoing</b>
Plan and Establish a Community Museum and safe storage for community artifacts and antiquities <b>FY 2022-23</b>	Institute and begin Preventative Maintenance Program for Streets <b>FY 2023</b>	Install Computer Software for performing electronic truck inspections <b>FY 2023</b>			Completion and adoption of form based code for Central Business District <b>FY 2022-23</b>	Update Committees on Council Adopted Goals and Priorities <b>FY 2023</b>
	Design, Seek Funding and construct Public Works Operations Building – <b>FY 2023-24</b>	Continue PW and PD Certification of staff on critical training elements <b>Ongoing</b>			Continue to advocate and seek support for the update to the I-5 Interchange <b>Ongoing</b>	Involve Elementary School in Youth Heritage Program <b>Ongoing</b>
	Institute and begin Preventative Maintenance Program for Streets <b>FY 2023</b>	Install Priority inventory system for Water Department to reduce down time <b>FY 2023</b>			Provide leadership to the facilitation of Main Street 501 C3 organization <b>FY 2023</b>	Training for Heritage Committee and involvement in the CLG Network <b>Ongoing</b>
	Replace Septic Tanks at Premier RV <b>FY 2023</b>				Attendance at Main Street Conference, and grant writing workshops for community grants <b>FY 2023</b>	Place new Booth Kelly Historical Signs <b>FY 2023</b>
	Planning and design for collector Street Improvements <b>FY 2023</b>				Install wayfinding signage in the downtown business district <b>FY 2023</b>	Facilitate Historic Art Contest <b>FY 2023</b>
	Continue Inspections and planning for tank maintenance and aging <b>ongoing</b>				Facilitate beautification projects through Main Streets such as hanging baskets, mural etc. <b>FY 2023</b>	Continue to award Preservation Award Plaques <b>Ongoing</b>
	Continue to Complete Water Master Plan Projects <b>Ongoing</b>				Facilitate the design, funding and installation of welcome signage at the north and south end of town <b>FY 2023-24</b>	

	Purchase Street Sweeper and Street Maintenance Equipment <b>FY 2024</b>					