

CITY OF COBURG

CITY COUNCIL GOALS & PRIORITIES WORK PLAN

Fiscal Year 2021-2022

Livability, Health & Vitality	Utilities, Equipment and Infrastructure	Operational Capacity	Fiscal Stewardship	Strategic Planning	Economic Development	Citizen Committees & Commissions
Continue to Improve Communication to Citizens - Ongoing	Maintenance to Exterior of City Hall Summer, 2021	Complete Salary Analysis – FY 2022	Seek and Secure Long-term Contract with a City Prosecutor FY 2022	Update Council Rules of Order FY2022	Rebranding of City and Community utilizing new Logo FY 2022	Enhance Communications from Committees to Council Ongoing
Continue Staff Training in FEMA Ongoing	Window Replacement in City Hall FY 2022	Review Employee Benefit package FY 2022	Purchase and Implement new Financial Software TBD	Planning for Emergency Drills with City Staff and Partners – Post Covid	Continue to provide leadership and partnership in Oregon Main Streets ongoing	Review and Update Committee Bylaws for consistency for all committees FY2022
Continue Effort to Grow Citizen Response Team FY 2022	Lobby Redesign to create more attractive environment Summer 2021	Anticipate Staff Capacity with projected growth Ongoing	Improve Accounts Payable Processes FY2022	Planning and Implementation for Mutual Support with other Agencies FY2022	Development of a Broadband Plan FY2022	Facilitate Work Parties and planning for projects for Park & Tree Committee Ongoing
Address Transportation Issues such as speed, signage and transportation on roads owned by other jurisdictions FY2022	Upgrade Security System FY 2022 or 2023	Update Job Description for all positions December, 2021	Conduct RFP for Banking Services FY2022	Continue to Plan and implement emergency equipment and supply list - Ongoing	Continued Investments and Partnership with Oregon Rain Ongoing	Education for Planning Commission on Land Use and other issues related to planning in Coburg and the State of Oregon FY2022
Education to Community on Land Use and the Public Process - Ongoing	Improve Utility Billing Policies FY2022	Implement leadership training and team building at every level of City – Summer 2021	Consider Purchase of Capital Project Tracking Software	Plan and Implement General Orders and Standard Court Operations FY 2022	Support Community Economic Development & Planning by Retaining Assistant Position – July, 2022	Support to all Committee and Commission Goals by Staff Representatives FY2022
Create and Monitor a Safe Trade Location FY 2022	Update Utility Billing Website Pages FY2022	Increase Admin Assist to FT 40 hours July, 2021	Discussion of TUF for the Funding of Street Repairs Spring 2021	Update Transportation Plan 1st – Summer 2021 2nd – Spring, 2022	Continue to Support Local Businesses through Covid-19 Recovery Opportunities ongoing	Research for the Development of a Park & Recreation District Ongoing
Implement SCRAM Security Camera and Registration Program FY2021 and 2022	Implement on-line Payment Option FY2022	Continued Staff Education in Every Department per specific need of department - Ongoing	Timely and Accurate Process for seeking Reimbursement for Funding Capital Projects ongoing	Complete Storm Water Master Plan Fall, 2022	Continue to Update Website to provide information to Citizens on city Services - ongoing	Create Process for purchase and planning of future park land FY2022

Community Planning for Julia Morneau Heritage Park FY2022-2023	Updates and Repairs to Restrooms In Norma Pfeiffer Park FY2022	Continue Scanning Project in Court Complete FY 2022	Review and Update to All City Contracts as they come due Ongoing	Update to development Code based upon Recommendations of Ad-Hoc Committee FY 2022	Planning and Implementation of Bike Kiosk, and citizens and visitors rest and relaxation areas in downtown 2021-2022	Establish a Tree Sub-Committee 2021
Community Planning for Park to be located in New Subdivision FY2023	Roof and Repair Kiosk and Pavilion in Pavilion Park FY2021	Hire Planning Director FY 2023	Review of SDC Ordinance and recommended amendments to CC FY2022			Establish a community Volunteer Base for the Parks - ongoing
Plan and Establish a Community Museum and safe storage for community artifacts and antiquities 2022-23	Purchase new Patrol Car for Police Department FY2022	Update to Standard Procedures and Processes in Planning Department Ongoing				Enhance Communications between Committees opportunity to share their work plans 2022
Planning for update to McKenzie Street to improve Pedestrian Safety – FY2022	Lap Top Tough Books for Patrol Cars 2021-22	Hire Crew Member for Public Works July 2022				Update Committees on Council Adopted Goals and Priorities 2021
	Design and Seek Funding for Public Works Operations Building -Ongoing	Project Staff Capacity needed for Future Development of the City in Every Department - ongoing				Seek Funding for Historic Land Mark Projects as addressed in Heritage Committee Goals 2022
	Replace Septic Tanks at Premier RV 2023					Involve Elementary School in Youth Heritage Program 2022
	Planning and design for collector Street Improvements 2023					Training for Heritage Committee and involvement in the CLG Network 2022
	Continue Inspections and planning for tank maintenance and aging ongoing					
	Continue to Complete Water Master Plan Projects 2024					
	Add Emergency and replacement inventory of equipment and supplies -ongoing					

	Alley Survey/Solutions 2022					
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○ GREEN BOXES – IN PROGRESS

○ ORANGE BOXES - COMPLETED