

COBURG CITY COUNCIL MONTHLY REPORTS



TOPIC: Resolution 2020-21, A Resolution Establishing, Receiving and Use of Coronavirus Relief Funds (CRF) Under the Federal Cares Act Provided to the City of Coburg, Oregon

Meeting Date: October 13, 2020

Staff Contact: Anne Heath, City Administrator

Contact: 541-682-7870, anne.heath@ci.coburg.or.us

REQUESTED COUNCIL ACTION:

Approve Resolution 2020-21 for establishing, receiving and use of Coronavirus Relief Funds (CRF) of Funds

Suggested Motions for Resolution:

I move to approve resolution 2020-21 to establish, receive and use of Coronavirus Relief Funds under the Federal Care Act provided to the City of Coburg.

CITY COUNCIL GOAL

Strengthening Community Partnerships

BACKGROUND

In April, 2020 the City Council approved up to \$50,000 to be contributed to the Coburg Community Foundation for grants to be distributed to the Community. During the grant process \$31,500 was distributed to local businesses.

As part of the Federal Cares Act the City of Coburg can be awarded up to \$50,000 to reimburse the costs associated with addressing the Covid-19 emergency. The City must accept the receipt of the funds.

At the September, 2020 City Council meeting the Council gave staff direction to reinvest the funds received as reimbursement for the business grants back into the community in the form of small business grant funds to be disbursed by Community Lending Works.

Community Lending Works is a local partnership managed by Lane County that allows for local government to contribute funds to be disbursed through a grant process. The City of Coburg can designate that the funds that we contribute to the fund will be disbursed to Coburg businesses only. Community Lending Works prepares the grant process, receives the grant applications, and awards the funds.

BUDGET

The City received reimbursement of the \$31,500 on October 1, and therefore the funds are available to be redistributed. This may need to be addressed in supplemental budget.

ALTERNATIVES

The staff direction was given at the September 8, 2020 meeting and therefore the staff moved forward to work with Community Lending Works to commit Coburg to receiving the funds from the Cares Act and contributing the funds to Community Lending Works.

The intention of all of the local governments contributing is to get the money into the hands of the business owners as soon as possible and therefore the City distributed the funds on Friday, October 9th which was the deadline to do this.

This resolution ratifies the Council direction to the staff to receive Federal Cares Act funds and to distribute them.

RECOMMENDATIONS

Staff recommends that approve the resolution as written.

NEXT STEPS

The Grant process was opened on Friday, October 2nd and closes on the 9th. It is anticipated that the funds will be granted very quickly and will be in the hands of the awarded businesses by the end of October.

The City has been reimbursed for approximately \$42,000 in reimbursements. We continue to monitor expenses associated with corona virus and will seek reimbursement for an additional \$8000 by December 31, 2020

ATTACHMENTS

A. Draft Resolution 2020-21

REVIEWED BY:

Sammy Egbert, City Recorder

RESOLUTION 2020-21

A RESOLUTION ESTABLISHING, RECEIVING AND USE OF CORONAVIRUS RELIEF FUNDS (CRF) UNDER THE FEDERAL CARES ACT PROVIDED TO THE CITY OF COBURG, OREGON

WHEREAS, the City of Coburg has funds available through the State of Oregon under the Federal Cares Act (Coronavirus Relief and Economic Security Act) under Section 601(a) and (d) of the Social Security Acts, section 5001; and

WHEREAS, the City of Coburg was granted up to \$50,000 of such funds being provided for economic support under Treasury guidance; and

WHEREAS, such necessary expenditures incurred between March 1, 2020 and December 30, 2020 with respect to the Coronavirus Disease; and

WHEREAS, the City of Coburg desires to provide relief to impacted businesses;

WHEREAS, the Coburg City Council has discussed and gave staff direction to reinvest funds received up to \$31,500 into the Community Lending Works for Coburg small business grants; and

WHEREAS, the City of Coburg may also use some of the CRF monies for reimbursement of city resources in relation to PPE and such expenditures as required; and

WHEREAS, the City of Coburg has submitted to the Oregon Department of Administration (DAS) for reimbursement of resources expended due to COVID-19 including business assistance grant; and

WHEREAS, the Council has given staff direction to send monies to the Community Lending Works (Third-Party) for such CRF assistance to Coburg Small Businesses up to \$31,500;

NOW, THEREFORE BE IT RESOLVED:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coburg

- 1.** The Coburg City Council hereby approves the receipt of Coronavirus Relief Funds through the Federal Cares act and distributed to the City by DAS
- 2.** The Coburg City Council hereby approves the distribution of \$31,500 to Community Lending works for the purpose of providing grant funds for Coburg small business.

Adopted by the **City Council** of the **City of Coburg**, Oregon, by a vote of ____ for and ____ against, this 13st day of October, 2020.

Ray Smith, Mayor

ATTEST:

Sammy L. Egbert, City Recorder

