



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Gabor Pakozdi, City Engineer

SUBJECT: Professional Services Agreement with NRO Engineering Amendment #6 in the amount of \$75,000 for Engineering Plan Check Services

STAFF RECOMMENDATION:

Authorize the City Manager to execute a Professional Services Agreement with NRO Engineering Amendment #7 in the amount of \$75,000 for hourly rate Engineering Plan Check Services.

BACKGROUND:

NRO Engineering currently has a Professional Service Agreement (PSA) with the City of Coachella to provide Engineering Plan Check Services. These services include the review of subdivision improvement drawings and final maps associated with private development within the City of Coachella. As per this agreement, NRO Engineering is paid 70% of the plan check fees received by the City. Since January 2013 plan check activity has increased substantially. Therefore, the staff is recommending NRO to cover the increase in plan check services. NRO will comply with all City requirements, City standards and conditions of approval.

FISCAL IMPACT:

Approval of the Professional Service Agreement Amendment #6, in the amount of \$75,000.00 with NRO Engineering will have no adverse impact on the General Fund. The proposed PSA will be paid by the revenue collected from the plan check fees within the Engineering Department.