



STAFF REPORT
2/9/2022

TO: Honorable Mayor and City Council Members
FROM: Gabriel Perez, Development Services Director
SUBJECT: Adopt Resolution No. 2022-15 Approving the Funding of a Code Enforcement Officer

STAFF RECOMMENDATION:

Adopt Resolution No. 2022-15 approving the funding of a Code Enforcement Officer.

DISCUSSION/ANALYSIS:

Due to the promotion of Rene Rosales from Senior Code Enforcement Officer to Code Enforcement Manager in 2019, the vacated Senior Code Enforcement Officer was left unfilled and the Senior Code Officer position is no longer a budgeted position. The Code Enforcement Division is in need of recruiting a Code Enforcement Officer level position to address the quality of life issues that are reported by Coachella residents. The Code Enforcement Officer position is an existing position under the Miscellaneous Unit. Recruitment at the Code Enforcement Officer position is below the salary scale of the Senior Code Enforcement Officer position.

Position	Pay Grade	Existing Salary
Sr. Code Enforcement Officer	15	\$68,825.02 – 87,877.30
Code Enforcement Officer	9	\$59,869.37 – 76,359.82

FISCAL IMPACT:

The requested Code Enforcement Officer position pay grade 9 will result in a salary savings (\$8,955.65) by not rehiring a Senior Code Enforcement Officer. Approval of the request requires the City Council to fund the position at the salary scale of \$59,869.37-\$76,359.82 appropriating the necessary funds in the Code Enforcement Division in the amount of \$64,000.

ALTERNATIVES:

1. Approve staff's recommendation to approve Resolution No. 2022-15 approving the funding of a Code Enforcement Officer.
2. Continue and suggest other modifications.

Attachments:

1. Resolution No. 2022-15
2. Code Enforcement Officer Job Description

