



City Hall  
1515 Sixth Street  
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Coachella, CA 92260  
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~~December 2008~~ February 2022

FLSA: NON-EXEMPT

## GRAFFITI MAINTENANCE WORKER

### DEFINITION

Under general supervision, performs a variety of routine maintenance involved in the removal and abatement of graffiti from City facilities, buildings, and related areas; operates equipment used in the removal of graffiti; performs minor servicing to equipment; and performs related work as required.

### SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Code Compliance Manager. Exercises no direct supervision over staff.

### CLASS CHARACTERISTICS

This is a single-position classification that performs routine graffiti abatement activities of City infrastructure, facilities, and systems. Incumbents perform day-to-day graffiti removal activities to ensure that City facilities, buildings, and related areas provide the highest level of safety for public use and visual enhancement. This class is distinguished from the other maintenance workers in that it performs duties primarily related to graffiti removal activities.

### EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

*Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Maintains the cleanliness of City facilities, buildings, parks, and related areas, including removing graffiti; inspects areas for graffiti and hazardous objects to ensure the safety of the public.
- **Mixes paint and matches colors. Tapes, tints, primes and/or texturizes walls and other surfaces in preparation for brush or spray gun painting. Paints wood, metal, stucco, wallboard, brick, cement and other surfaces.**
- Operates a variety of equipment including pressure washers, free sprayers, ~~paint trailer unit~~, and boom lift to remove graffiti.
- Performs general servicing of equipment, including cleaning of graffiti ~~paint trailer~~ **sprayer**; reports mechanical or other equipment problems.
- Observes and reports hazards including traffic hazards, abandoned vehicles, holes in roadways, missing or damaged signs, and burned out street lights. **Determines precautions necessary for safe operations.**
- ~~Monitors surveillance systems for potential violations and hazards; reports hazards; and determines precautions necessary for safe operations.~~
- Receives, records, and investigates complaints from the public and staff regarding hazards; writes

police incident reports; documents violations by securing photographs and other pertinent data; maintains reports and records as required.

- Assists code compliance officers with cleanup of residential, industrial, and/or commercial areas.
- Meets with City code compliance and public works staff and contractors regarding complaints; **assists in** coordinating activities with other staff and contractors.
- Observes safety precautions while operating vehicles and equipment.
- Responds to complaints and answers questions from public or escalates to supervisor, as necessary.
- Performs related duties as assigned.

## *QUALIFICATIONS*

### **Knowledge of:**

- Basic principles, practices, tools, and materials as they relate to the maintenance of infrastructure, facilities, systems, and appurtenances similar to those in a municipal environment.
- The operation and minor maintenance of a variety of hand and power tools, vehicles, and light to heavy power equipment.
- Operational characteristics of specialized graffiti removal equipment.
- Occupational hazards and safety equipment and practices related to the work, including the handling of hazardous chemicals.
- Safe driving rules and practices.
- Applicable Federal, State, and local laws, codes, and regulations.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and City staff.

### **Ability to:**

- Identify and implement effective course of action to complete assigned work.
- Troubleshoot maintenance problems and determine materials and supplies required for repair.
- Safely and effectively use and operate hand tools, mechanical equipment, power tools, and light to heavy equipment used for graffiti removal.
- Perform routine equipment maintenance.
- Perform manual labor for extended periods of time in all types of weather.
- Learn, interpret, and apply the policies, procedures, laws, codes, and regulations pertaining to assigned programs and functions.
- Operate a motor vehicle safely.
- Maintain accurate logs, records, and basic written reports of work performed.
- Follow department policies and procedures related to assigned duties.
- Understand and follow oral and written instructions.
- Organize own work, set priorities, and meet critical time deadlines.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

### **Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Equivalent to the completion of the twelfth (12<sup>th</sup>) grade and one (1) year of experience in small and/or heavy equipment operation.

**Licenses and Certifications:**

- Valid California class C driver's license with satisfactory driving record and automobile insurance.

**PHYSICAL DEMANDS**

Must possess mobility to work in and around City buildings and facilities, to operate a motor vehicle and drive on surface streets; strength, stamina, and mobility to perform light to medium physical work, to work in confined spaces and around machines, to climb and descend ladders, and to operate varied hand and power tools and equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification bend, stoop, kneel, reach, and climb to perform work and inspect work sites. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 75 pounds, and heavier weights with the use of proper equipment.

**ENVIRONMENTAL ELEMENTS**

Employees work in and around buildings and facilities and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

May be required to be on-call and to work various shifts or emergencies on evenings, weekends, and holidays.