



STAFF REPORT
4/27/2022

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, City Engineer

SUBJECT: Authorize Lease agreement with Williams Scotsman, Inc. for Temporary Housing For The Fire Station #79 Rehabilitation And Expansion Project (F-7)

STAFF RECOMMENDATION:

Authorize City Manager to Enter into a Lease agreement with Williams Scotsman, Inc. (WILLSCOT), a mobile office trailer and housing provider, for the use of temporary office and housing facilities for fire crew during the construction of the Fire Station #79 Rehabilitation and Expansion Project.

EXECUTIVE SUMMARY:

During the course of the construction for the Fire station rehabilitation and expansion project, temporary housing and office facilities will need to be provided for the Fire crew and staff so that they can continue to provide essential services to the community throughout the construction period. City staff have worked with Cal Fire, and the professional engineering consultants to determine the best options for temporary housing available for the project. Due to the unique aspect of the housing requirements and the time frame in which it is needed the City and Cal fire identified only one regional source, WILLSCOT, able to meet the specifications of the project. City staff have worked closely with Cal Fire to determine temporary housing and office needs and have developed proposed unit layouts and site layouts as attached herein.

BACKGROUND:

On December 8, 2021, City Council approved resolution 2021-79 authorizing the advertisement and funding for the Fire Station #79 rehabilitation and Expansion project (F-7). A total budget of 6.8 million was established for the F-7 project.

DISCUSSION/ANALYSIS:

Identification of the temporary housing units was a critical path item to commencing with construction because no construction can occur without temporary housing for the existing essential staff and crew. Now that housing has been identified, the advertisement and contract

award are commencing and it is anticipated that the complete project will be presented to City council for authorization of contract award in June of 2022.

FISCAL IMPACT:

This project has currently authorized \$5,000,000 in ARPA funds and an additional \$1,800,000 in Fire DIF funds for a total project budget of \$6,800,000. This housing item was anticipated within that total project estimate so no additional funds allocations are requested at this time. The complete project including, design construction and housing will be presented to the City Council for consideration in June after the competitive bidding process is complete.

Estimated Budget:

Item	Cost
Temporary public office space with restroom and ADA access	\$16,747.92
Temporary office and storage space with no public access	\$10,740.07
Temporary Housing: 5 bedrooms, laundry, kitchen and restrooms for fire crew for up to 12 months	\$162,049.10
Total	\$189,537.09

The lease costs are appropriated in the Fire Station #79 Rehabilitation and Expansion Project (F-7). No additional appropriations are requested at this time.

Attachments:

1. WILLSCOT Lease Agreement
2. Unit Layouts
3. Temporary Facilities Layout