



STAFF REPORT
3/8/2023

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., City Engineer

SUBJECT: Professional Service Agreement with Alta Planning + Design, Inc. to provide Environmental Services related to California Environmental Quality Act (CEQA) for the Connect Coachella Project, City Project ST-138.

STAFF RECOMMENDATION:

Authorize City Manager to execute a Professional Service Agreement with Alta Planning + Design (Alta), Inc. to provide Environmental Services related to California Environmental Quality Act (CEQA) for the Connect Coachella Project, City Project ST-138, in an amount not to exceed \$240,225.00.

BACKGROUND:

On June 21, 2022 the City entered into a reimbursement agreement with the Coachella Valley Mountains Conservancy (CVMC), Agreement #38500000P680017. The agreement deliverables include a preliminary engineering report (PER) and state-approved CEQA clearances with 50% design drawings and project summary report for the Connecting Coachella Project (Grapefruit Boulevard Urban Greening Phase II), project No. ST-138. This will provide a complete project approval and environmental document (PA&ED) phase package. The City is actively seeking funding to complete the construction phase, a complete PA&ED package will strengthen future grant applications.

DISCUSSION/ANALYSIS:

In February 2023, the City posted a request for proposals from qualified professional environmental consulting firms. On February 28, 2023, proposals were received from five consulting firms. Staff reviewed the proposals and evaluated based on experience, schedule and familiarity with the area and project. As a result, Alta Planning + Design, Inc. was selected as the top firm for this project. Alta was recently on contract with the City for the project to provide grant application support.

Alta was selected based on an evaluation of all proposals and received the highest score due to their existing knowledge of the project, existing topography and design head start and their proposed schedule will meet the grant deadline. Alta has assembled a high quality team, including partnerships with Terra Nova Planning (currently contracted with the City for on-call

environmental services) and Coast Surveying that will provide an advantage to the project, in both schedule and price, by having advance knowledge and design work on the grant application. They were also the only proposal to include necessary design elements that will provide a more complete environmental and design package.

FISCAL IMPACT:

No fiscal impact to the FY 22/23 CIP Budget. Funding for the Environmental phase is through Coachella Valley Mountains Conservancy Prop 68 Grant, in an amount not to exceed \$240,225.00.

ATTACHMENTS:

1. Proposal Rating Summary Table
2. Professional Service Agreement – Alta Planning and Design, Inc.