



STAFF REPORT
7/24/2024

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Authorize execution of Amendment No. 1 to the Agreement for Emergency Services Coordinator Services between the County of Riverside and the City of Coachella.

STAFF RECOMMENDATION:

Authorize execution of Amendment No. 1 to the Agreement for Emergency Services Coordinator Services between the County of Riverside and the City of Coachella.

EXECUTIVE SUMMARY:

Prior to July 1, 2021, the County of Riverside has provided the City emergency support services through its Riverside County Fire Department (RCFD) agreement. As of July 1, 2021 the Emergency Management Services (EMS) was reorganized as a department administered within the County's organization. The Emergency Management Department continues to offer direct Emergency Management Services to its city partners. The City entered into an agreement with the County for these services as of July 1, 2021. The term of the agreement ended on June 30, 2024. The County continues to offer the same service options to its city partners: A, B, C, D.

Service Level A is the lowest service level offering some template document support and liaison assistance with the State in the response and recovery phase of an event; at an annual cost of \$20,000. Service Level B builds upon the service Level A and also provides additional administrative planning support and guidance; at an annual cost of \$45,000. Service Level C provides for a support at all levels, however does not complete staff reports/resolutions or departmental coordination; this service level has an annual cost of \$80,000. Service Level D provides a full time position and will provide all of the noted services at an annual cost of \$160,000.

During the original term of the agreement (July 2021 – June 2024) the city identified the service option C, which is a part-time equivalent Emergency Services Coordinator. As the city is anticipating the development and construction of its Coachella Community Resilience Center staff is recommending execution of the proposed Amendment No. 1 at a Service Level D, which is a full time equivalent Emergency Services Coordinator.

FISCAL IMPACT:

The recommended approval of Service Level D will have an annual cost of \$160,000. These expenses were approved in the FY 24/25 budget and a portion of these costs are anticipated to be reimbursed by the Strategic Growth Council Community Resilience Center grant funds once the grant agreement is executed.

Attachment:

Proposed Amendment No. 1