



**STAFF REPORT**  
**7/24/2024**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Approve execution of a maintenance agreement to Brisas Air Conditioning & Heating, in the amount of \$43,375.00, for replacement of a 15-ton commercial package heating, ventilation and air conditioning unit for the Senior Center facility; authorize allocation of \$43,375.00 from unallocated general funds to finance the replacement unit.

---

**STAFF RECOMMENDATION:**

Approve execution of a maintenance agreement to Brisas Air Conditioning & Heating, in the amount of \$43,375.00, for replacement of a 15-ton commercial package heating, ventilation and air conditioning unit for the Senior Center facility; authorize allocation of \$43,375.00 from unallocated general funds to finance the replacement unit.

**EXECUTIVE SUMMARY:**

The senior center has recently experienced several challenges with the primary heating, ventilation and air conditioning unit that services the dining room in the senior center facility. The unit has been repaired and is operational but the unit's compressor is also in need of replacement. As the unit is over ten years old, rather than continuing to replace parts that are no longer under warranty, staff recommends replacement of the unit. This facility also serves as the City's Cooling Center and staff recommending a pro-active approach to ensuring the facility is not negatively impacted through the remaining summer months.

Staff has informally bid the replacement of this unit and received the below four bid responses. Due to the urgency of ensuring an operating cooling system for the senior center dining room space, staff is recommending award of a maintenance agreement for the replacement of the 15-ton unit serving the senior center facility, in the amount of \$43,375.00.

- |                                      |             |
|--------------------------------------|-------------|
| 1. Brisas Air Conditioning & Heating | \$43,375.00 |
| 2. Extreme Air Conditioning          | \$46,675.00 |
| 3. J/G Air Conditioning              | \$49,775.00 |

**FISCAL IMPACT:**

The recommended action will require approval of an allocation from undesignated general fund funds, in the amount of \$43,375.00.

Attachment:  
Proposed Maintenance Agreement