



STAFF REPORT
5/13/2020

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Approve Lease Agreement with LGBT Community Center of the Desert, for property located at 1515 Sixth Street, Coachella.

STAFF RECOMMENDATION:

Approve Lease Agreement with LGBT Community Center of the Desert, for property located at 1515 Sixth Street, Coachella.

EXECUTIVE SUMMARY:

Additional office space is available at City Hall due to the acquisition of the Coachella Civic Center and the relocation of city permitting services to this city facility. The City Council has approved City Hall leases to both the Greater Coachella Valley Chamber of Commerce and Consejo De Federaciones Mexicanas En Norteamerica (COFEM). Both approved leases provided the office space to the lessees at a per square footage rate of \$0.35. LGBT Community Center of the Desert is requesting to lease a total of 953 square feet of office space at the City Hall property, at the same rate of \$0.35 per square foot. The available office space will accommodate the needs of LGBT Community Center and allow their organization to expand their services to the eastern Coachella Valley.

- Term = three years; July 1, 2020 – June 23, 2023.
- Utilities = to be paid by Lessee for said property; with the exception of the following: alarm, water, sewer, trash and electric.
- Maintenance/Janitorial = to be completed by Lessee for said property.
- Insurance = to be provided by Lessee for said property.

FISCAL IMPACT:

The recommended action would have a positive fiscal impact to the FY 2020/2021 budget, in the amount of \$4,002.60.

Attachments: Proposed Lease