



## Public Works Department

### 2024 Fourth Quarter Report

TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: February 1, 2025

SUBJECT: Quarterly Report

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#### **Departmental Mission:**

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

#### **Executive Summary:**

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between October – December 2024.

Quantity	
<b><u>Streets Division</u></b>	
Illegal Dumping	8 (plus removal of 47 abandoned tires and 24 abandoned shopping carts)
Homeless Camps	6
Training	4
Other Dept. Assists	9
Potholes	941
Patch service cuts	0
Sidewalk Repair	4 locations
Street Sign Main.	30 repairs
Street Light/New install Repair/Electrical wire installation	44 Repairs (plus re-ran 475 electrical conduit) LED Upgrades Citywide = 50% complete

Street Striping legends, stops/stop bars & bumps	119
Traffic Control	9 jobs
Call outs	46
Weed Abatement	11 Weed Abatement 4 Grading Jobs
Special events	12
Streetlight Decor	66
Storm Drain Maintenance	16

### **Parks/ LLMD / Building Main.**

Facility Use Permits	171 permits (Library, Community Center & Upstairs Conference room) 49 permits (park shade structures) 38 permits (field rentals)
Overseeding/ Fertilization / New Sod	Applied 168 (50lbs) bags of Ever Green on turf areas Spread 22,170 rye winter seed on all turf areas Applied 200 tons of mulch on sport turf areas for overseeding and nutrients
Park / LLMD Lighting	156 Fixture Repairs & Re-lamping (additionally 18 low vol. transformers replaced at Veterans Park)
Sprinkler/Irrigation Repairs	60 Heads replaced due to leaking or broken. 325 adjustments to sprinkler heads 23 Valves 2 Main Lines 88 drip heads replaced 7 controllers replaced due to vandalism
Tree/Plant Replacement	Tree Trimming = 1,018 Tree Removals = 18 Plant/Tree Installs = 1,371
HVAC Systems Serviced / Repaired	35 and installed two new mini-splits for server room at Civic Center
Building Repairs	37
Fire Extinguisher Services	N/A
Floor Maintenance	Deep cleaning library restroom flooring and library carpets.
Furniture Installs/ Assembly	28

### **Emergency Manag.**

Reim Hurricane Hilary Recovery (ongoing)	16 Projects Submitted to FEMA Grants Portal 2 Projects Submitted to Caltrans
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# Holiday Events 2024

