



**STAFF REPORT**  
**6/28/2023**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize execution of Amendment No. 1 between the City of Coachella and Conserve Landcare LLC for Project No. 032921, in the amount of \$43,000.

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**STAFF RECOMMENDATION:**

Authorize execution of Amendment No. 1 between the City of Coachella and Conserve Landcare LLC for Project 032921.

**EXECUTIVE SUMMARY:**

The City awarded a Request for Proposals (RFP) for Landscape Maintenance Services for Landscape Lighting and Maintenance Districts 1-38 Project No. 032921, on May 26, 2021, to Conserve Landscape LLC. The awarded agreement was for a two-year term (June 1, 2021 – May 31, 2023).

The RFP allows the City to renew the awarded agreement for two additional one-year terms, which is subject to a compensation adjustment based on CPI (consumer price index). Conserve was not able to agree to a one-year term extension due to increases in minimum wage and other operational cost increases that would not be covered by the available CPI increase. Thus, staff has placed this contract out for formal bid.

Staff recommends award of the attached Amendment No. 1 to Conserve Landcare LLC that will 1) extend term 30 days and 2) increase compensation to account for the additional one month of service for \$43,000.

**FISCAL IMPACT:**

The recommended action will not have a fiscal impact.

Attachment:  
Amendment No. 1