



Departmental Mission:

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella Community and its city departments.

Executive Summary:

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below, the Public Works department staff responded to a myriad of requests as reflected below between April – June 2025.

<u>Streets Division</u>	
Task Assignments	Quantity
Illegal Dumping	<ul style="list-style-type: none">• 10 Removals• 23 Shopping Carts• 30 Tires• 19 Homeless Camp
Striping	<ul style="list-style-type: none">• Red Curb (50 Yards)• Fire Department Garage Striping (5 Gallons)• Bella Canto Community Red Curb
Trash, Tire & Concrete Bins	<ul style="list-style-type: none">• 6 Trash• 2 Tire• 1 Concrete• 3 Recycle
Potholes & Street Repair	<ul style="list-style-type: none">• 817 Potholes Filled• 0 Sink Hole Filled• 20 Service Cut Permanent Hot Patch Repairs• 2 Sidewalk/Concrete Repairs
Street Sign Main.	<ul style="list-style-type: none">• 26 Repairs (signage)• 8 Sign Battery Replacements• 5 New Installation (replacements)
Street Light Repair	<ul style="list-style-type: none">• 19 Repairs• 10 New Installations



Traffic Control / Lane Closure	<ul style="list-style-type: none"> • 6 Assignments (includes 1 emergency assistance to Fire & Police Department for fire response)
Callouts	<ul style="list-style-type: none"> • 12 Callouts
Weed Abatement / Grading ROW	<ul style="list-style-type: none"> • 10 Job Sites • 2 Events – Round Up Herbicide Spraying (200 Gallons)
Storm Drain Main.	<ul style="list-style-type: none"> • 7 Drain Clean-Outs Completed
Special Events	<ul style="list-style-type: none"> • Staff attended Heat Awareness Class
Interdepartmental Assistance	<ul style="list-style-type: none"> • 1 Code Enforcement Support • 1 RSO (Riverside Sheriff's Office) Support
Special Assignments	<ul style="list-style-type: none"> • Trash Bag Cleanup (Van Buren Street & Avenue 48) • Traffic Signal Reset (Van Buren Street & Avenue 50)

<u>Parks / Building Maintenance</u>	
Task Assignments	Quantity
Daily operations	<ul style="list-style-type: none"> • Opened and washed all parks restrooms. • Spot watered dry areas on sports fields at Bagdoura and Rancho Las Flores (RLF) Parks. • Ongoing restroom and kitchen cleaning at all City buildings, Library, Civic Center, Corporate Yard, and Bagdoura Pool. • Trash collection in all common areas at City facilities. • Vacuumed and cleaned common areas at Civic Center and Corporate Yard.
Pool & Splash Pad Maintenance	Bagdoura Pool <ul style="list-style-type: none"> • Logged and adjusted chemical levels. • Scrubbed walls, vacuumed, swept, clean filters, and backwashed both pools.



	<ul style="list-style-type: none">• Replaced two nonfunctional shower heads and deep-cleaned pool restrooms.• Staff worked overtime to prepare pool for opening (power washing, stocking supplies, cleaning skimmers). <p>Splash Pads</p> <ul style="list-style-type: none">• Power washed surfaces.• Installed push buttons.• Activated splash pads for seasonal operation.
Irrigation & Turf Maintenance	<p>Bagdouma Park</p> <ul style="list-style-type: none">• Troubleshoot irrigation issue on Soccer Field #1 due to grass stress; repaired chewed wiring• Replaced 2 sprinkler heads and adjusted 5 at Baseball Field #3; replaced 3 and adjusted 7 at Baseball Field #4.• Repaired broken sprinkler head at Soccer Field #2.• Repaired leaking 1" lateral line at Baseball Field #4 and filled eroded soil.• Repaired irrigation valve at Station 12 on Soccer Field #5; replaced solenoid.• Checked irrigation on Fields #1, #2, and #4 <p>Sod Installation</p> <ul style="list-style-type: none">• Installed 8,000 sq. ft. of sod at Soccer Field #4.• Installed 10,000 sq. ft. at Soccer Field #3.• Fertilized newly installed sod with ammonium sulfate (21-0-0).• Prepped for new sod at Fields #3 and #4: removed damaged sod, leveled soil, checked irrigation.
Park Grounds & Facility Maintenance	<ul style="list-style-type: none">• Watered and dragged all baseball fields at Bagdouma Park.• Power-washed picnic tables and benches near splash pad.• Graded and leveled sand:<ul style="list-style-type: none">➤ 2 yards at Soccer Goal Areas (Fields #1 & #2)➤ 1 yard at RLF Goal Area (Field #2)



	<ul style="list-style-type: none">• Adjusted pole light schedule at Bagdouma Basketball Courts.• Tree trimming by WCA at Bagdouma Park (ongoing).• Graffiti abatement performed at Bagdouma Park and nearby cellular towers.
Electrical & Lighting	<ul style="list-style-type: none">• Installed 4 new arms and fixtures on pole lights at Dateland Park.• Upgraded 2 pole lights at Dateland Park to LED.• Retrofitted 9 lights to LED and installed missing headlight fixture.• Repaired electrical short at Bagdouma Park (shade structure, walking path lights, playground).• Replaced broken pole light arm at Dateland Park.• Replaced 2 burnt circulation pumps at Senior Center fountain.• Replaced vandalized mini-split system at Rancho Las Flores snack bar.
Building & Facility Maintenance	<ul style="list-style-type: none">• Cleaned and stocked all restrooms/kitchens across city facilities.• Tightened toilet seats at Civic Center.• Graffiti abatement at Library pillars (6th Street).• Deep-cleaned and shampooed carpet in Library Room #1.• Washed windows at:<ul style="list-style-type: none">➤ Library (coffee shop area & lobby doors)➤ Civic Center (ongoing)➤ City Hall• Repaired faucet at Fire Station with poor water flow.• Replaced broken door handle near Council Chambers at City Hall.• Removed old file cabinets from Corporate Yard and replaced malfunctioning refrigerator at Civic Center.• Serviced E-14 floor machine at Senior Center and installed new battery.• Adjusted AC vents and thermostat at Fire Station and Civic Center.



	<ul style="list-style-type: none">• Repaired 10 peeling tables and serviced door hardware in Library conference rooms.• Replaced 4 light bulbs at the Boxing Club.• Skylight replacement at Parks Bay #3.• Desert Fire serviced all fire extinguishers at the Corporate Yard.• Installed 2 whiteboards for Engineering and Planning staff.• Unclogged urinal near Field #4 at Bagdouma.• Adjusted men's restroom door closer by Bagdouma Basketball Courts.
Event Support	<p>Movies in the Park</p> <ul style="list-style-type: none">• Sprayed Bagdouma Field #4 with bug repellent.• Distributed popcorn and cleaned the popcorn machine. <p>Operation Splash Event</p> <ul style="list-style-type: none">• Provided drinks, snacks, and set up EZ-Ups, tables, and coolers. <p>Other Support</p> <ul style="list-style-type: none">• Provided power for soccer league at RLF Shade Structure (Soccer Field #2).• Setup for reservation at Dateland Park.• Setup and teardown for:<ul style="list-style-type: none">➤ Council Chambers (Planning Commission & Council Meetings)➤ Economic development Meeting➤ 3 Staff Meetings➤ Library Conference Room (including post-rental reset of 20 tables/chairs)
Capital Improvements & Installations	<p>Veteran's Park</p> <ul style="list-style-type: none">• Installed 140 (5 Gallons) plants and one (24") box tree.• Installed 78 cubic yards of IPEMA-certified play fiber at playground.



	Bagdouma Park <ul style="list-style-type: none"> FenceWorks installed approximately 1,200 linear feet of fencing at Soccer Field #3 and #4.
Personnel	<ul style="list-style-type: none"> Welcomed a new Parks Department staff member (transferred from the Graffiti Abatement Team).

<u>LLMD</u>	
Community	Task Assignments
Vista Escondida	<ul style="list-style-type: none"> Arbor Access scheduled Washingtonian Robusta Palm Tree trimming. Inspecting pocket park on Avenida Del Prado, adjusting irrigation controller and checking MP rotors. Requested conserve to empty out trashcans and add new bags.
Mariposa Pointe	<ul style="list-style-type: none"> Ongoing replacing up-lights on Calhoun Street due to vandalism. <ul style="list-style-type: none"> ➤ 2 Post Caps ➤ 1 Fixture knuckle ➤ 1 120V Bullet Fixture Received call from conserve regarding no power to electrical meter that controls irrigation controller & landscape lighting. Reach out to City Engineer to notified issue, Efrain working with DR Horton to address concern. Mainline leak reported on one of the retention basins 1” quick coupler leaking. Electrical meter power restored on Ave 50th. Reprogram irrigation controller and landscape lighting transformer.



	<ul style="list-style-type: none">• Inspected all landscape lighting on Calhoun St & Ave 50th.
Somerset	<ul style="list-style-type: none">• Arbor Access scheduled Washingtonian Robusta Palm Tree trimming.• Inspected landscape lighting on both entrances and monument sign. Pending is installation of lighting bollards.
La Colonia	<ul style="list-style-type: none">• Arbor Access scheduled Washingtonian Robusta Palm Tree trimming.• Conserve Landcare (ongoing services).• Ongoing electrical repair to lighting bollards on Avenue 50.<ul style="list-style-type: none">➤ 40ft Conduit Pipe➤ 1 Ground Box➤ 120ft #12 Gauge Wire• Inspected all lighting bollards, will place order to replace older light bulbs with LED. Need to replace order light fixtures that light up the columns.
La Paloma Estates	<ul style="list-style-type: none">• Conserve Landcare (ongoing services).• WCA removed Palo Verde tree & stump grind root ball blocking sidewalk on Eagle Avenue• Reported mainline break on Chiriaco Summit Street. Conserve Landcare to repair mainline.• Weed abatement spraying herbicide (100 gallons).• WCA removed Washingtonian Filifera on Mecca Hills Avenue (property owner called with concerns of palm tree growing too close to block wall – inspection confirmed palm tree was damaging block wall as root ball was lifting up the wall).



	<ul style="list-style-type: none">Meeting with conserve account manager to go over pending extra work and service of the community. Both crews working along Calhoun St & Ave 48.
Pyramid Ranch	<ul style="list-style-type: none">Meeting with Platinum landscape to go over concerns for the retention basin. Walkway path calls for $\frac{3}{4}$' rock; normally dg path way is the correct way. Questions regarding plant material. Will review landscape plans on Monday and get with contractor and Ulrich from offsite.Reviewing landscape plans with Platinum landscape for retention basin.
Aventine	<ul style="list-style-type: none">BRC Construction repaired block wall on Capitola Avenue (60 linear feet)Troubleshooting irrigation booster pump at Capitola Avenue retention basin
Tierra Bonita	<ul style="list-style-type: none">Graffiti reported to Code Enforcement.
Tierra Del Sol	<ul style="list-style-type: none">Crews started rotation on the perimeter focusing on trimming all plant material. Conserve irrigator checking irrigation and adjusting controllers.Crews working on detailing all 35-side yards inside the community.Inspected community, crews working on detailing retention basins. Trimming all plant material to encourage new growth.
Rancho Cielo	<ul style="list-style-type: none">Two-man crew working on weed abatement in the retention basin on Ave 52. Crew is schedule for the next two days to completed task.Inspecting retention basin on Ave 52, noticed vandalism to the wrought iron fence on the walking path. Requested BRC Construction to repair panel



	<p>ASAP to stop dirt bikes from entering the basin.</p> <ul style="list-style-type: none">• Vandalism reported on Calle Alicia, polyflex riser removed causing dg to wash down as irrigation was on. Conserve schedule clean up and replacing polyflex riser.• BRC Construction repaired block wall on Tyler Street (90 linear feet).• Arbor Access scheduled Washingtonian Robusta Palm Tree trimming.• Weed abatement spraying herbicide (100 gallons).
Los Jardines	<ul style="list-style-type: none">• Reported graffiti code enforcement behind the homes on Genoa St at the retention basin.• Two-man crew working on weed abatement on Ave 53. Spraying herbicide is scheduled.• Weed abatement spraying herbicide (100 gallons).• Arbor Access scheduled Washingtonian Robusta Palm Tree trimming.
Rancho Las Flores	<ul style="list-style-type: none">• Vandalism reported entrance to the community few sprinklers removed causing flooding smaller basin. Conserve irrigator replace rotors and adjusted irrigation controller.• Arbor Access scheduled Washingtonian Robusta Palm Tree trimming.
La Paz	<ul style="list-style-type: none">• Weed abatement spraying herbicide (100 gallons).• Graffiti reported to Code Enforcement.
Posada Del Valle	<ul style="list-style-type: none">• Weed abatement spraying herbicide (100 gallons).• Arbor Access scheduled Washingtonian Robusta Palm Tree trimming.



Peacock Palms	<ul style="list-style-type: none"> Two new community signs installed
Other	<ul style="list-style-type: none"> Reviewing RFP's LLMD Illegal Dumping <ul style="list-style-type: none"> ➤ 5 Shopping Cart Removals ➤ 1 Tire Removal ➤ 1 Sofa Simplot Partners – order 5000lbs of Ammonium Sulfate for all LLMD turf areas (ongoing fertilizing). Scheduled service call with Palm Springs Pump for one of the irrigation booster pumps not working

<u>Fleet Maintenance</u>	
Task Assignments	Quantity
Vehicle Preparation	<ul style="list-style-type: none"> Washed and fueled all City Hall vehicles. Returned license plates for both Tesla's to the DMV and submitted applications for exempt plates. Received and transported ten (10) new vehicles from Fiesta Ford. Attended meeting with Enterprise.
Repairs	<ul style="list-style-type: none"> Removed side steps and toolboxes from 5th-year leased trucks and installed them on new 2025 trucks. A total of 6 trucks were mocked up. Returned 6 old leased trucks to the Enterprise fleet. Repaired mud flap on Dump Truck #13. Replaced cabin air filter on Truck #48. Replaced fuel cap and tether on Truck #42. Replaced two left rear tires on the Sanitation Vector Truck. Troubleshoot Truck #76 for blind spot malfunction warning. Transported to Fiesta Ford dealership as it is under warranty. Picked up new replacement keys for Truck #54. Attempted reprogramming, but unsuccessful due



	<p>to Ford proprietary restrictions. Dealership service required.</p> <ul style="list-style-type: none">• Finalized sale of Truck #70 on Public Surplus and assisted transport company with vehicle loading.• Repaired hydraulic oil leak on Sanitation Backhoe by fabricating a new hydraulic hose. Also diagnosed and repaired inoperative A/C system and verified repairs.• Truck #76: Repaired Lane Departure malfunction; dealership reprogrammed left rear tail lamp assembly.• Truck #48 (Patch Truck): Replaced rear axle hub flange seal.• Truck #44: Replaced vehicle batteries.• Boom Truck: Replaced starter.• Truck #23: Repaired broken side step.• Installed temporary light bars on new trucks.• Installed GPS vehicle trackers on new trucks.• Replaced GPS vehicle trackers on new replacement trucks.• Performed over-the-air (OTR) computer updates on (2) Tesla vehicles.• Performed routine services and completed safety checks on the following units: Trucks #82, #79, #70, #23, #50, #26, and #99• Responded to road call to repair a flat tire on Street Department backhoe.
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