



STAFF REPORT
7/23/2025

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Authorization to file a Notice of Completion for the Westerfield Retention Basin Landscape Improvements, City Project No. 111924.

STAFF RECOMMENDATION:

Accept the Westerfield Retention Basin Landscape Improvements (Project No. 111924) as complete and direct the City Clerk to file a Notice of Completion attached hereto with the County of Riverside.

DISCUSSION/ANALYSIS:

On January 22, 2025 City Council authorized a construction contract with Superb Engineering for the Westerfield Retention Basin Landscape Improvements Project. City Staff has inspected the Project and found the improvements to be in accordance with plans, specifications, and applicable standards. Staff recommends the acceptance of this project and that the City Council authorizes the filing of a Notice of Completion. Upon acceptance by City Council, the Project will enter a one-year warranty period as prescribed by the project contract agreement.

FISCAL IMPACT:

No fiscal impact to General Fund. The project was constructed within budget including all quantities totaling \$249,061.77.

ATTACHMENTS:

1. Notice of Completion