



STAFF REPORT
3/24/2021

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Department

SUBJECT: Authorize execution of Amendment No. 1 to West Coast Arborist Maintenance Agreement extending their term for one year.

STAFF RECOMMENDATION:

Authorize execution of Amendment No. 1 to the West Coast Arborist Maintenance Agreement extending their term for one year.

EXECUTIVE SUMMARY:

The City published a Request for Proposals (RFP) for the LLMD Tree Trimming Maintenance Project No. 030619B for the Landscape Lighting and Maintenance Districts (LLMD), which closed on March 6, 2019. The RFP solicited bids for annual tree trimming services for the LLMDs. On March 27, 2019, the City awarded the maintenance agreement to West Coast Arborists Inc. The awarded agreement was a two-year term with an option to renew for one additional one-year term. The original term was July 1, 2020 – June 30, 2021.

Staff is recommending execution of the attached Amendment No. 1 to the awarded maintenance agreement with West Coast Arborist Inc., extending the term through June 30, 2022, and augmenting the compensation to allow for services to be continued through the extended term. The augmented compensation will reflect an additional \$150,000.00 above the originally awarded amount bringing the new not to exceed amount to \$450,000.00.

FISCAL IMPACT:

This item requires appropriation for the full amount of the contract. This item is a regularly budgeted expenditure that will be included in the City's 2021-22 proposed budget. Council appropriates these funds in the City's LLMD Fund (160) for fiscal 2021-22 expenditures, but clarifies that this is not a duplicative appropriation. If this item is approved as an appropriation in the City's 2021-22 adopted budget this appropriation is not in addition to the adopted budget.

Attachment:

Proposed Agreement