



**STAFF REPORT**  
**3/24/2021**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Approve award of letter agreement to Airwave Communications for emergency light bar installations onto eleven(11) city vehicles, in the amount of \$32,078.29.

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**STAFF RECOMMENDATION:**

Approve award of letter agreement to Airwave Communications for emergency light bar installations onto eleven (11) city vehicles, in the amount of \$32,078.29.

**EXECUTIVE SUMMARY:**

On February 24, 2021, City Council approved leasing an additional eleven (11) new Ford F-150 units from Enterprise Fleet Management Inc. These units will require installation of emergency light bar equipment, which is standard for field staff vehicles.

Staff has obtained three bids for the needed equipment and the lowest bidder was Airwave Communications. Staff is recommending award of a letter agreement to Airwave Communications for the emergency light bar equipment and installation, totaling \$32,078.29 (\$2,916.21 per unit). The responses received for this bid request are listed below:

1. Airwave Communications \$32,078.29
2. Tops N Barricades \$33,731.36
3. West Coast Lights & Sirens Inc. \$35,579.23

**FISCAL IMPACT:**

On February 24, 2021, City Council approved leasing an additional eleven vehicles from Enterprise Fleet Management Inc. and authorized appropriating \$60,000 for the purchase of safety light bars/radio equipment for these units. The recommended action will not require additional appropriation of funds.

Attachment:  
Proposed Letter Agreement