



**STAFF REPORT**  
**9/8/2021**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize execution of Agreement for Emergency Services Coordinator Services between the County of Riverside and the City of Coachella.

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**STAFF RECOMMENDATION:**

Authorize execution of Agreement for Emergency Services Coordinator Services between the County of Riverside and the City of Coachella.

**EXECUTIVE SUMMARY:**

The County of Riverside has provided the city emergency support services through its Riverside County Fire Department (RCFD) agreement. As of July 1, 2021 the Emergency Management Services (EMS) will no longer be administered through RCFD, as the County reorganized how these services are administered within their organization. The Emergency Management Department continues to offer direct Emergency Management Services to its city partners.

The service options offered in the new County Agreement to its city partners include four options: A, B, C, D. Service Level A is the lowest service level offering some template document support and liaison assistance with the State in the response and recovery phase of an event; at an annual cost of \$20,000. Service Level B builds upon the service Level A and also provides additional administrative planning support and guidance; at an annual cost of \$45,000. Service Level C provides for a support at all levels, however does not complete staff reports/resolutions or departmental coordination; this service level has an annual cost of \$80,000. Service Level D provides a full time position and will provide all of the noted services at an annual cost of \$160,000. Staff is recommending execution of the proposed agreement at Service Level C, which has an annual cost of \$80,000 for the identified services.

**FISCAL IMPACT:**

The recommended approval of Service Level C will have an annual cost of \$80,000, which would be appropriated in the City's general fund.

Attachment:  
Proposed County Agreement for Emergency Services