



**STAFF REPORT**  
**1/26/2022**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize facility use permit fee waiver for Coachella Valley Community Tax Services.

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**STAFF RECOMMENDATION:**

Authorize facility use fee waiver for Coachella Valley Community Tax Services.

**EXECUTIVE SUMMARY:**

The Coachella Valley Community Tax Services (CVCTS), a non-profit organization, has submitted a facility use permit and is requesting all permit fees be waived. CVCTS provides free tax services throughout the Coachella Valley. Individuals must income-qualify to be eligible to use the offered services. The requested facility use permit is for a total of 40 different rental dates needed to provide tax services in 2022, starting in February – May 2022; use request totals 323 hours of facility use fees totaling \$9,528.50. CVCTS provided their free services to Coachella residents for the last three tax seasons (2019, 2020, 2021) and the services were well received and utilized.

**FISCAL IMPACT:**

Approval of the recommended action would waive \$9,528.50 in facility use fees for the requested permitted use of the Coachella Library and City Hall Council Chambers.