



**STAFF REPORT**  
**5/14/2025**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize award of a maintenance agreement to West Coast Arborist for tree trimming maintenance, in the amount not to exceed \$950,000.

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**STAFF RECOMMENDATION:**

Authorize award of a maintenance agreement to West Coast Arborist for tree trimming maintenance, in the amount not to exceed \$950,000.

**BACKGROUND:**

The City of Coachella Public Works Departments require annual tree trimming services. These services are budgeted for annually to address tree maintenance needs in city parks, landscape lighting maintenance districts and street right-of-way areas.

**DISCUSSION/ANALYSIS:**

Staff has reached out to West Coast Arborist whom is the current tree trimming contractor for these areas and requested a proposal that would allow the City of Coachella to piggyback off the completed formal bid process in 2024 by the City of Beaumont. West Coast Arborist has provided staff with a letter proposal (Exhibit A), which will hold the pricing of eighty-nine dollars (\$89.00) for all grid tree trimming (the grid will include trees located in: city parks, city right-of-ways and common areas).

Staff requests authorization to award West Coast Arborist a maintenance agreement, attached as Exhibit B, in the amount not to exceed \$950,000 for tree trimming services. The contract term would be from July 1, 2025 – June 30, 2027.

**FISCAL IMPACT:**

The recommended action would not have a financial impact as the funds recommended for award have been allocated in the proposed FY2025/26 budget.

Attachments:

Exhibit A – Piggyback Proposal

Exhibit B – Maintenance Agreement