



**STAFF REPORT**  
**5/14/2025**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize Interim City Manager to execute agreement for Emergency Management Department Unified Services between the County of Riverside and City of Coachella, in the amount of \$146,250.

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**STAFF RECOMMENDATION:**

Authorize Interim City Manager to execute agreement for Emergency Management Services Department Unified Services between the County of Riverside and City of Coachella, in the amount of \$146,250.

**EXECUTIVE SUMMARY:**

Since 2021, the City has contracted with the Emergency Management Department for emergency management services. The City's contract term is up for renewal this June 2025. Staff has met with the County on the renewal options for the city. The service options offered in the new County Agreement to its city partners include four service level options: Level I (100% committed coordinator), Level II (75%), Level III (50%) and Level IV (25%).

Based on the ongoing emergency management services for the city, including: maintaining the city's Emergency Operations Center (including radio equipment), FEMA cost recovery for Hurricane Hillary (14 projects), develop new update for the city's Emergency Operations Plan, Community Resilience Center Emergency Plan and ongoing training needs; staff is recommending approval of the attached agreement at a Level II service level. The new agreement term will commence on July 1, 2025 – June 30, 2028.

**FISCAL IMPACT:**

The recommended approval of Service Level II will have an annual cost of \$146,250, which would be appropriated in the City's general fund budget for FY 25/26. Additionally, grant funds from the EMPG grant and CRC grant will also cover small portions of the contracted costs.

Attachment:  
County Agreement for Emergency Services