



**STAFF REPORT**  
**11/13/2019**

**TO:** Honorable Mayor and City Council Members

**FROM:** William Pattison, City Manager

**SUBJECT:** Resolution No. 2019-61 Reauthorizing Funding for a Full-Time Finance Director Position and a Full-Time City Engineer Position

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**STAFF RECOMMENDATION:**

Staff recommends that the City Council approve Resolution No. 2019-61 reauthorizing funding for a full-time Finance Director position and a full-time City Engineer position.

**BACKGROUND:**

The City Manager has been filling the dual roles of both City Manager and Finance Director since January 25, 2017. On September 27, 2017, Council approved the position of Controller to assist in maintaining the internal controls of the Finance department. The City now has a need to bring on a full-time Finance Director that can oversee and direct all functions and activities of the department.

The Assistant City Manager has been filling the dual roles of both Assistant City Manager and City Engineer since August 10, 2017. The City now has a need to bring on a full-time City Engineer that can oversee and direct the City's engineering services, including current and future Capital Improvement projects.

Both the Finance Director and City Engineer positions fall under the Management Group and are already listed on the Salary Schedule, which was recently approved by Council on July 31, 2019. The salary range for the Finance Director is \$144,923.31 to \$176,155.19 annually, and the salary range for the City Engineer is \$135,764.86 to \$165,023.03. The Controller and Assistant City Manager positions will be frozen effective December 31, 2019.

**ALTERNATIVES:**

1. Approve staff's recommendation to approve Resolution 2019-61 reauthorizing funding for a full-time Finance Director position and a full-time City Engineer position.
2. Do not approve staff's recommendation.

**FISCAL IMPACT:**

No fiscal impact as the existing budget will accommodate these changes.