



STAFF REPORT

3/10/2021

TO: Honorable Mayor and City Council Members

FROM: Gabriel Martin, Economic Development Director

SUBJECT: Professional Services Agreement with Egan Civil, Inc. for engineering services on the rehabilitation of the Bagdouma Park basketball courts and adjacent retention basin in the amount of \$24,900 (Project P-21)

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize a Professional Services Agreement with Egan Civil, Inc. for engineering services on the rehabilitation of the Bagdouma Park basketball courts and adjacent retention basin in the amount of \$24,900 (Project P-21)

BACKGROUND:

On October 9, 2019, The City of Coachella conducted a Notice of Public Hearing to discuss the Fiscal Year 2020-21 Community Development Block Grant (CDBG) General Allocation application and to solicit citizen input. Upon soliciting citizen input and City Council direction, City Staff applied for a County of Riverside Urban County Allocation Program for Community Development Block Grant (CDBG) funds for Fiscal Year 2020-21 in an amount of up to \$395,000 under the General Allocation for the rehabilitation of the Bagdouma Park basketball courts and adjacent retention basin to be performed within the City of Coachella.

DISCUSSION/ANALYSIS:

On February 25, 2021, City Staff reviewed proposals for engineering services on the rehabilitation of the Bagdouma Park basketball courts and adjacent retention basin and selected Egan Civil, Inc. as the most responsive consulting firm. The scope of services for the Bagdouma Park rehabilitation project will consist of topographic base mapping, conceptual site plan, site improvement plan, bid documents and specifications, engineer's construction cost estimate, agency coordination, bidding services and construction support services.

ALTERNATIVES:

1. Approve the professional services agreement with Egan Civil, Inc. for the preparation of the Study in the amount of \$24,900.
2. Approve the professional services agreement with Egan Civil, Inc. with modified terms.

3. Reject proposal and provide staff with direction.

FISCAL IMPACT:

This project will be funded by Fiscal Year 2020-2021 Community Development Block Grant (CDBG) General Allocation Funds and will have no impact on the Fiscal Year 2021-2021 General Fund. Council appropriates \$24,900 in the City's CDBG fund (210) and approves a transfer from fund 210 to the General Fund appropriating the expenditures in the General Fund for the same amount.

ATTACHMENT(S):

- 1) Professional Services Agreement – Egan Civil, Inc.
- 2) Exhibit “A” – Egan Civil, Inc. Proposal