



Memorandum

TO: William B. Pattison Jr., City Manager

FROM: Brianna Greenwood, Senior Engineer

CC:

DATE: 2/19/26

SUBJECT: PSA Amendment #1 Heptagon Seven

Agreement Amount: \$200,000

Consultant: Heptagon Seven Consulting Inc.

Project Name: On-Call Engineering Services Project 082522

Project Description: On-Call Engineering Services

Council Approved on: 2/11/26

City of Coachella
City Clerk's Office
Agreement/Contract/Memorandum of Understanding
Scanning and Filing
Check List

Document Name: PSA Amendment #1

Company Name: Heptagon Seven Consulting Inc.

Project Name: On-Call Engineering Services Project

Project Number: 082522

Agency: City Council

Effective Date: 1/2/2026

Agreement Type: *(Check One)* *(Check if Applicable)*

Professional Services:	<input checked="" type="checkbox"/>	Tract Map:	<input type="checkbox"/>
Construction:	<input type="checkbox"/>	Parcel Map:	<input type="checkbox"/>
Other:	<input type="checkbox"/>	Address/APN:	<input type="checkbox"/>

Expiration Date: 1/1/2027

Extension: *(Check One)*

Yes:	<input checked="" type="checkbox"/>
No:	<input type="checkbox"/>

Contract Amount: \$ 200,000.00

Destruction Date: 1/1/2037
(Based on the City's Retention Schedule)

Scanned by: _____
(City Clerk's Office)



City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org

MINUTES

CITY COUNCIL CLOSED SESSION AND
REGULAR MEETING

OF THE CITY OF COACHELLA

THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY
AND COACHELLA PARKS AND RECREATION FOUNDATION

February 11, 2026

4:00 PM – CLOSED SESSION

6:00 PM – REGULAR MEETING

<p>In-Person Meeting Location:</p> <p>Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA</p>	<p>If you would like to attend the meeting via Zoom, here is the link:</p> <p>https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCckYxdz09 Or One tap mobile : 16699006833,,88457271898#,,, *606140# Or Telephone: US: +1 669 900 6833 Webinar ID: 884 5727 1898 Passcode: 606140</p> <p>Spanish: El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla</p>
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- Public comments may be received **either in person, via email, or via Zoom.**
 - **In Person:**
Anyone wishing to speak in person during the public comment period or on a particular item is required to fill out a Request to Speak Form. In order to be recognized, a Request to Speak Form must be turned in to the City Clerk prior to the start of the public comment period or before the agenda item is taken up by Council on which you wish to provide a comment.
 - **In Real Time via Zoom:**
If participating in real time via Zoom, during the public comment period, participants must be visible on camera and use the “**raise hand**” function on Zoom.
 - **In Writing via Email:**
If providing a written comment by email, you may submit your public comment to the City Council by emailing cityclerk@coachella.org. To comment by email, submit your comments no later than 12 p.m. on the day of the meeting by emailing your name, agenda item (if applicable), and your comment. Any correspondence received by the deadline will be forwarded to the City Council for consideration before action is taken on the matter, during the meeting and upon request one (1) hard copy of the written

public comments will be available for the public's view, and written comments will be retained for the official records. Written comments will not be read aloud at City Council meetings.

- The **live stream** of the meeting may be **viewed online** by accessing the city's website at www.coachella.org, and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

CALL TO ORDER: - 4:00 P.M.

Mayor Hernandez called the City Council Closed Session and Regular Meeting of the City of Coachella to order at 4:01 p.m.

ROLL CALL:

Present: Councilmember Perez, Councilmember Delgado (arrived at 4:15 p.m.), Councilmember Virgen, Mayor Pro Tem Dr. Figueroa, and Mayor Hernandez

City Clerk

Absent: City Treasurer

APPROVAL OF AGENDA:

“At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda”

PUBLIC COMMENTS (CLOSED SESSION ITEMS):

None

ADJOURN TO CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2)
One (1) or More Potential Cases
2. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4)
Two (2) or More Potential Cases
3. PUBLIC EMPLOYEE APPOINTMENT (Govt. Code Section 54957(b)(1))
Title: Interim City Manager
4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(1)
Juan Ayala v. City of Coachella, Riverside County Superior Court, Case No. CVPS250281

RECONVENE REGULAR MEETING: - 6:00 P.M.

The City Council reconvened into open session at 6:02 p.m.

PLEDGE OF ALLEGIANCE:

City Manager Pattison led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS:

No reportable action taken.

PROCLAMATIONS/PRESENTATIONS/DIRECTION:

5. Presentation of Proclamation to Coachella Valley Little Arabs
6. Naming Options for the Sixth Street Seniors Apartments by Chelsea Investment Corporation

Mayor Hernandez abstained on item #6 and steps away at 6:01 p.m. and returned at 6:07 p.m.

WRITTEN COMMUNICATIONS:

None

PUBLIC COMMENTS (NON-AGENDA ITEMS) (LIMITED TO A MAXIMUM OF 30 MINUTES. IF ADDITIONAL TIME IS REQUIRED FOR PUBLIC COMMENTS, THEY WILL BE HEARD AFTER ITEM NO. 15. PUBLIC HEARING CALENDAR):

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

None

CONSENT CALENDAR:

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member.)

7. Regular City Council Meeting Minutes of January 28, 2026, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation
8. Quarterly Reports - Second Quarter (October - December) FY2025-2026
9. Voucher Listing- EFT's/Utility Billing Refunds/FY 2025-26 Expenditures as of February 11, 2026, \$5,790,399.04

10. Authorize the City Manager to Execute Service Agreement Addendum with Vestis Services, LLC. to provide uniform and workplace supplies for a three year term.
11. Approve Resolution No. 2026-09 Approving a Professional Services Agreement for Consulting Services with Roukema Consulting LLC for Assistance with the Development and Implementation of the Funding Program for Critical Electric Infrastructure in the City with a Not To Exceed Amount of \$50,000
12. Approve Resolution No. 2026-10 Approving a Professional Services Agreement for Financial Advisory Services with Urban Futures, Inc. for Assistance with the Issuance of Bonds in Conjunction with the Formation of the Coachella Electric Financing Authority with a Not To Exceed Amount of \$75,000
13. Approve Resolution No. 2026-11, Resolution WA-2026-01, Resolution SD-2026-01, and Resolution SA-2026-01 Approving a Professional Services Agreement with Urban Futures, Inc. to Provide Continuing Disclosure and Post-Issuance Compliance Services with a Total Five Year Not To Exceed Amount of \$92,500 Distributed between the City of Coachella, the Coachella Water Authority, the Coachella Sanitary District, and the Successor Agency to the Coachella Redevelopment Agency

Motion: To approve the Consent Calendar

Made by: Mayor Pro Tem Dr. Figueroa

Seconded by: Councilmember Perez

Approved: 5-0: Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Delgado, Councilmember Virgen, Mayor Pro Tem Dr. Figueroa, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

14. Approve Municipal Utility Development Agreement with Coachella Valley Power Services, LLC for Implementation of the City's Municipal Electric Utility

Motion: To approve Municipal Utility Development Agreement with Coachella Valley Power Services, LLC for Implementation of the City's Municipal Electric Utility

Made by: Councilmember Virgen

Seconded by: Mayor Pro Tem Figueroa

Approved: 5-0: Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Delgado, Councilmember Virgen, Mayor Pro Tem Dr. Figueroa, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

15. Authorize the City Manager to Execute Amendment #1 with the Following Consultants for On Call Engineering Services Project No. 082522: AKEL Engineering Group, Inc., BSE Engineering Inc, Dudek, Heptagon Seven, Kimley-Horn, Michael Baker International, SVA Architects Inc., TKE Engineering Inc.

Motion: To authorize the City Manager to Execute Amendment #1 with the Following Consultants for On Call Engineering Services Project No. 082522: AKEL Engineering Group, Inc., BSE Engineering Inc, Dudek, Heptagon Seven, Kimley-Horn, Michael Baker International, SVA Architects Inc., TKE Engineering Inc

Made by: Mayor Pro Tem Dr. Figueroa

Seconded by: Councilmember Perez

Approved: 5-0; Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Delgado, Councilmember Virgen, Mayor Pro Tem Dr. Figueroa, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

16. Approve Lease Agreement with El Tranvia, Inc. for the City-Owned Building Located at 1258 Sixth Street in the Downtown Pueblo Viejo District and Authorize the City Attorney to Approve Minor Changes to the Lease Agreement Prior to its Execution

Motion: To approve Lease Agreement with El Tranvia, Inc. for the City-Owned Building Located at 1258 Sixth Street in the Downtown Pueblo Viejo District and Authorize the City Attorney to Approve Minor Changes to the Lease Agreement Prior to its Execution

Mayor Hernandez abstains on item #16 and steps away at 6:50 p.m. and returns at 6:50 p.m.

Made by: Councilmember Delgado

Seconded by: Councilmember Perez

Approved: 4-0:

AYES: Councilmember Perez, Councilmember Delgado, Councilmember Virgen, and Mayor Pro Tem Dr. Figueroa

NOES: None

ABSTAIN: Mayor Hernandez

ABSENT: None

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

NONE

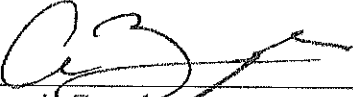
REPORTS AND REQUESTS:

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

Mayor Hernandez adjourned the meeting at 7:26 p.m.



Angela Zepeda
City Clerk



STAFF REPORT
2/11/2026

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Amendment #1 with the following consultants for On Call Engineering Services Project No. 082522: AKEL Engineering Group, Inc., BSE Engineering Inc, Dudek, Heptagon Seven, Kimley-Horn, Michael Baker International, SVA Architects Inc., TKE Engineering Inc.

STAFF RECOMMENDATION:

Authorize City Manager to execute Amendment #1 with the following consultants for On Call Engineering Services Project No. 082522: AKEL Engineering Group, Inc., BSE Engineering Inc, Dudek, Heptagon Seven, Kimley-Horn, Michael Baker International, SVA Architects Inc., TKE Engineering Inc.

EXECUTIVE SUMMARY:

Staff published a Request for Qualifications for On Call Engineering Services Project 082522 in August 2022. Staff received a total of 21 responses. The responses were reviewed and scored by staff in the following departments: engineering, grants, public works and utilities. City Council authorized professional service agreements with 8 selected consultants in January 2023 for a three year term. These firms were: AKEL Engineering Group, Inc., BSE Engineering Inc, Dudek, Heptagon Seven, Kimley-Horn, Michael Baker International, SVA Architects Inc., TKE Engineering Inc. City staff and the consultants now desire to amend these on-call agreements for an additional one year term.

All agreements are for a one (1) year term with a not to exceed amount of \$200,000 annually. Award of these agreements will allow all city departments to use the services provided by these firms and eliminate delays in the execution of budgeted projects/operational needs/grant submittal needs that arise.

FISCAL IMPACT:

No fiscal impact. Task orders will be issued to currently budgeted projects.

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF COACHELLA
AND HEPTAGON SEVEN**

THIS FIRST AMENDMENT ("Amendment") is made and entered into as of February 11, 2026 by and between the City of Coachella ("City") and Heptagon Seven ("Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. RECITALS. This Amendment is made with the respect to the following facts and purposes:

- a. On or about January 25th, 2023 the City and Consultant entered into that certain agreement entitled "City of Coachella Professional Services Agreement" between the City and Consultant to provide On-Call Engineering Services Project 082522, in the amount of not to exceed \$200,000 annually.
- b. The parties now desire to amend the Agreement as set forth in this Amendment.

2. AMENDMENT.

3.1.2 Term. Section 3.1.2 of the Agreement is hereby amended to go into effect on January 2, 2026 contingent upon approval by City, and Consultant shall commence work after notification to proceed by City's Agreement Administrator. The Agreement shall end on January 1, 2027 unless extended by Agreement Amendment.

3.3 Allowable Costs and Payments. Section 3.3.1 of the Agreement is hereby amended to increase the compensation, including authorized reimbursements, for all services rendered under this Agreement as set forth in EXHIBIT "A" attached hereto and incorporated herein by reference.

The method of payment in Sections 3.3.1.A and B of the Agreement are hereby amended to actual cost plus a ten percent (10%) fixed fee. City will reimburse Consultant for actual costs (including labor costs, employee benefits, travel, equipment rental costs, overhead and other direct costs; plus ten percent fixed fee) incurred by Consultant in performance of the work. The total authorized compensation for the Amendment No. 1 is in the amount not to exceed Two Hundred Thousand Dollars and Zero Cents (\$200,000.00).

The amended total compensation shall not exceed **Eight Hundred Thousand Dollars and Zero Cents (\$800,000.00)** without written approval of the City's representative. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this agreement.

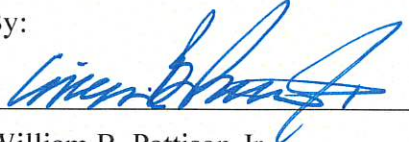
- 3.4 Continuing Effect of Agreement. Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this Amendment.
- 3.5 Adequate Consideration. The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.
- 3.6 Counterparts. This Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

IN WITNESS THEREOF, the parties have executed this Amendment as of the day and year first set forth above, which date shall be considered by the parties to be the effective date of this Amendment.

CITY OF COACHELLA

HEPTAGON SEVEN CONSULTING INC.

By:



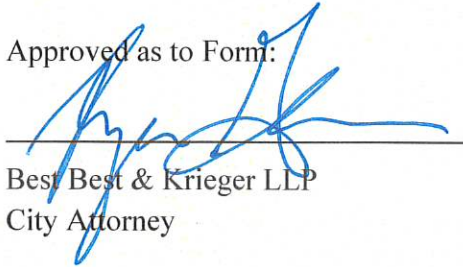
William B. Pattison Jr.
City Manager

By:

Brad Donais
Brad Donais (Feb 19, 2026 09:52:49 MST)

Princippal
Brad Donais, P.E.

Approved as to Form:



Best Best & Krieger LLP
City Attorney

Attest:



Angela Zepeda
City Clerk

ATTACHMENT A COMPENSATION

Section D. Cost Proposal

For projects with a well-defined scope of work, Heptagon Seven prefers to provide Lump Sum amounts per work order tasks, providing back up of work hours per task. For those instances where the scope of work is not well-defined or as directed by City Staff, Heptagon Seven will provide services at the request of the Client on an hourly basis, based on the following breakdown. To the extent possible with each requested task where applicable, Consultant will provide an anticipated hourly estimate for each requested service prior to initiating said service.

- Project Manager \$200 / hour
- Project Engineer \$175 / hour
- Principal Landscape Architect \$150 / hour
- Project Manager (LA) \$110 / hour
- Graphic Specialist (LA) \$110 / hour
- CAD Designer (LA) \$95 / hour
- Principal Surveyor \$200 / hour
- Designer/ Survey Analyst \$135 / hour
- 2 Man Survey Crew \$295 / hour (Prevailing Wage rate)
- Administrative Assistant \$90 / hour

Due to the possible length of this On Call Engineering, the Heptagon Seven Team's Hourly Rates are reviewed on an annual basis and adjusted for cost of living and employee wage increases. Therefore, we request the ability to revisit the above noted rates on a yearly basis. The final annual rates will be negotiated with the City and updated only upon City approval.






PSA Amendment #1 Heptagon Seven

Final Audit Report

2026-02-19

Created:	2026-02-19
By:	Brianna Greenwood (bgreenwood@coachella.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqK8ahnW0VWnRISw7plkl29WPmZ9Emmye

"PSA Amendment #1 Heptagon Seven" History

-  Document created by Brianna Greenwood (bgreenwood@coachella.org)
2026-02-19 - 4:44:06 PM GMT
-  Document emailed to Brad Donais (bdonais@hept7.com) for signature
2026-02-19 - 4:44:32 PM GMT
-  Email viewed by Brad Donais (bdonais@hept7.com)
2026-02-19 - 4:48:25 PM GMT
-  Document e-signed by Brad Donais (bdonais@hept7.com)
Signature Date: 2026-02-19 - 4:52:49 PM GMT - Time Source: server
-  Agreement completed.
2026-02-19 - 4:52:49 PM GMT