



**STAFF REPORT**  
**3/12/2025**

**TO:** Honorable Mayor and City Council Members

**FROM:** Celina Jimenez, Director of Economic Development

**SUBJECT:** Adopt Resolution No. 2025-12 Authorizing the Mayor, or their Designee(s), to Submit an Application to the California Department of Housing and Community Development for Funding Under the Home Investment Partnerships Program; and if Selected, the Execution of a Standard Agreement, Any Amendments Thereto, and of Any Related Documents Necessary to Participate in the Home Investment Partnerships Program

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**STAFF RECOMMENDATION:**

Staff recommends that the City Council consider adopting Resolution No. 2025-2012 authorizing the Mayor, or their designee(s), to submit an application to the California Department of Housing and Community Development for funding under the Home Investment Partnerships Program; and if selected, the execution of a standard agreement, any amendments thereto, and of any related documents necessary to participate in the Home Investment Partnerships Program.

**BACKGROUND:**

On December 30, 2024, the California Department of Housing and Community Development announced the release of the Notice of Funding Availability (NOFA) for the Home Investment Partnerships Program. To be considered for HOME funding, Applicants must submit a complete application for each HOME project activity and/or program activity through a main application with required documentation via the eCivis Grants Management System (“GMS”) Portal only. For cities, counties, CHDOs, and Developers, each completed application package must be submitted no later than 5:00 P.M. Pacific Daylight Time (PDT) on May 22, 2025.

HOME is the largest Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households. These Participating Jurisdictions (PJs) often work in partnership with local nonprofit groups called Community Housing Development Organizations (CHDOs) to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent, homeownership or provide direct rental assistance to low-income people. The County of Riverside has been an active participant since the inception of the HOME Program in 1992. The program's flexibility allows local governments to use HOME PI funds for loans. The City of Coachella currently participates in the County's Urban County Program, which allows the County to manage Community Development Block Grant (CDBG) and HOME

Investment Partnerships Program funds on the City's behalf.

The County of Riverside Housing and Workforce Solutions has the capacity to administer the City's HOME program income funds and assume full responsibility for all required reporting to the California Department of Housing and Community Development (HCD). This arrangement would streamline project management and ensure compliance with State reporting requirements. This option would require for the City to enter into a formal partnership with the County through a Memorandum of Understanding (MOU) to define the roles and responsibilities of both parties in administering projects funded with HOME program income funds.

**DISCUSSION/ANALYSIS:**

On February 12, 2025, the City Council approved the authorization for the City Manager to enter into an agreement with the County of Riverside Housing and Workforce Solutions for \$1,610,000 to administer the HOME Program Income funds for the development of 24 single-family detached homes through the Coachella Valley Housing Coalition. These lots are located in the existing Mariposa Point single family subdivision in the City of Coachella. The project will allow the City to provide much-needed homeownership opportunities for low-income residents.

Adopting the proposed resolution grants the City Manager the authority to submit the HOME application on behalf of the City and to execute all necessary agreements. This delegation of authority is required by HCD to ensure timely implementation of the program.

**FISCAL IMPACT:**

The City's HOME Program Income fund balance is \$1,786,611 and will draw down \$1,610,000 and the City will retain \$176,611.

**ALTERNATIVES:**

1. Adopt Resolution No. 2025-12 Authorizing the Mayor, or their Designee(s), to Submit an Application to the California Department of Housing and Community Development for Funding Under the Home Investment Partnerships Program; and if Selected, the Execution of a Standard Agreement, Any Amendments Thereto, and of Any Related Documents Necessary to Participate in the Home Investment Partnerships Program
2. Not Adopt Resolution No. 2025-12 Authorizing the Mayor, or their Designee(s), to Submit an Application to the California Department of Housing and Community Development for Funding Under the Home Investment Partnerships Program; and if Selected, the Execution of a Standard Agreement, Any Amendments Thereto, and of Any Related Documents Necessary to Participate in the Home Investment Partnerships Program

**ATTACHMENTS:**

Resolution No. 2025-12