



**STAFF REPORT**  
**10/14/2020**

**TO:** Honorable Mayor and City Council Members

**FROM:** Andrew Simmons, P.E., City Engineer

**SUBJECT:** Amendment to the Professional Service Agreement with Cannon Design in an amount of \$166,850 and to extend the contract term to May 27, 2021 to provide Professional Consulting Services for the Fire Station #79 Rehabilitation and Expansion, City Project No. F-7.

---

**STAFF RECOMMENDATION:**

Authorize the City Manager to Execute an Amendment to the Professional Service Agreement with Cannon Design in an amount of \$166,850 and to extend the contract term to May 27, 2021 to provide Professional Consulting Services for the Fire Station #79 Rehabilitation and Expansion, City Project No. F-7.

**BACKGROUND:**

Cannon Design has provided Professional Consulting Services for the Fire Station #79 Rehabilitation and Expansion, City Project No. F-7.

Compliance with current codes, standards, and operational functionality of the fire station will require partial expansion beyond the footprint of the existing fire station building. The expansion necessitates additional architectural and engineering work.

**DISCUSSION/ANALYSIS:**

In order to provide professional architectural and engineering services, the following additional tasks will need to be added to the consultants' original scope of work:

- Addition/expansion of approximately 1,600sf to the existing building.
- Addition of approximately 1,500sf of covered walkway at the corner of 6th and Palm. To be designed as an Add-Alternate.
- Provide structural calculations for additional area.
- Provide details and other related drawings affected by the expansion.

- Architectural coordination of Civil, Landscape, Structural, Mechanical, Electrical, Plumbing and Fire Protection Engineering consultants.
- Civil Engineering and Landscape Architecture is limited to the north and east side of the site, around the proposed new construction.
- Provide Topographic and Boundary Survey.
- Provide Utility research for area of new addition.

The total cost to perform all the above referenced tasks is **\$166,850**, which will revise the total contract authorized amount to **\$624,850.00**.

**FISCAL IMPACT:**

On July 31, 2019 City Council approved a professional services agreement to Cannon design in the amount of **\$458,000** for the rehabilitation and expansion of fire Station #79 (F-7). The required additional professional services work, totaling **\$166,850**, will be appropriated from Development Impact Fees collected for fire protection services (Fund 130). The funds will be transferred from Fund 130 to the City's CIP Fund (182) and appropriated for project expenditures in fund 182. The total amended professional services contract shall have a total authorized amount of **\$624,850**.

Attachments:

1. Professional Service Agreement Amendment No 1
2. Additional Services and Scope, PSA attachment A