



Public Works Department **2021 Fourth Quarter Report**

TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: November 3 22

SUBJECT: Quarterly Report

Departmental Mission:

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

Executive Summary:

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape, lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between July 2022 to September 2022.

				Quantity
<u>Streets</u> <u>Division Dept.</u>				
Illegal Dumping	19 Illegal Dumping's.	1 Homeless Camps	92 Tires 1 Oil spill. 4 bags kitty litter.	83 Shopping carts.
Banners Brackets/poles	2 Banners install 8 Banner remvd.	1 Banner Brackets	0 Banner Poles	

Assist other Dept.	5 Sanitation. 1 Water	0 Parks. 1 Code Enforce	4 IID assists 3 Yunex	1 Fire Dept. 4 RSO.
Potholes	1328 Potholes	0 water service skin patches	0	0
Grading	1 Shoulder	3 vacant lot		
Sidewalk Repairs	0 sections of sidewalk removed	0 sections of sidewalk framed.		0 yards of concrete
Street Sign Maintenance	78 Replaced. (55 No parking signs posted & removed.)	33 Poles 20 Anchors	6 Graffiti/Sticker Removal	11 Repaired
Street light Maintenance	79 Repaired. 9 Solar Cleaned. 6 Bollards.	77 sensor Rplcd. 1 Ballast 3 safety lights	77 bulb replaced 1 push button 1 Fixture Rplcd.	10 solar bat. 0 Beacon Chgr. 3 Beacon light
Traffic Signal resets/flash	5 flash mode	1 green traffic light.		0
Street Striping. Legends.	177 Legends	1000 lft.Red curb	131 Gallons of Paint.	0
Delineator install	0 new installs	8 Replaced	0	0
Dump bins	6 Trash	2 Concrete	1 Tire	5
Traffic Control	9		0	0
Weed Abatement	8 Abatement	0 Round up spray (10oz.)	0	0
Special Events	1 training	1 D.U.I check	1 El Grito; 4 th of July	1 community clean-up
Electrical Wire Install	200 ft.	0	0	0
Message Board Set up.	14 Install	14 Returns	0	0
Callouts	27			27
Pressure wash	57 Legends			
Ped Racks				0
Guard Rail Replaced	0 wood post	0 metal rails	0 metal rails ends	



Quantity	
<u>LLMD/ Parks/ Building Maintenance/ Recreation</u>	
Citations Issued	117
Facility use permits	193
Soccer Field Closure Main.	Scalped/seeded/aerated all soccer fields Scalped/seeded/mulch applied to Veterans Park Scalped/seeded all other turf areas at parks and LLMD 19,000 lbs of winter seed applied to all closed soccer fields and all baseball fields Applied 2,000 tons of mulch at Bagdouma & RLF
Events	2 Staff training events, El Grito, Community Cleanup, Firehouse Ground Breaking, 4 th Of July
Park lighting/signage	34 light repairs
Irrigation repair	9 mainline repairs 105 heads replaced 31 valve repairs/replacements 6 controllers replacements 1 pump repair
Floor / Wall Maintenance	Routine Maintenance Only
HVAC System serviced	12 repairs
Trees and new plant material	258 new plants installed 11 trees
Trees Trimmed	23 removals 438 trees trimmed
Playground/Park Repairs	1 splash pads repair – Dateland 4 playground repairs
Building Repairs	16 Repairs