



STAFF REPORT
11/9/2022

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Approve execution of lease between City of Coachella and Desert Community College District for property located at 1538 Seventh Street; authorize non-substantive changes as authorized by City Attorney.

STAFF RECOMMENDATION:

Approve execution of lease between City of Coachella and Desert Community College District for property located at 1538 Seventh Street; authorize non-substantive changes as authorized by City Attorney.

EXECUTIVE SUMMARY:

The City of Coachella owns a vacant property at 1538 Seventh Street, Coachella. This property was previously the location of the city's library. The Desert Community College District (COD) has leased this property since September 1, 2022 and the term of their lease ended on October 31, 2022. COD has requested an Amendment to allow for extended use of this property through April 30, 2023. The extended lease would allow for construction to be completed at their future permanent site located at Cesar Chavez/Sixth Street; once available COD will relocate the student support services provided to students attending courses at the Coachella Library to the new location.

The facility at 1538 Seventh Street is approximately 3,000 square feet. Overall, the proposed lease amendment identifies the below lease terms:

- Term Extension = November 1, 2022 – April 30, 2023
- Utilities = to be paid by Lessee for said property
- Maintenance/Janitorial = to be completed by Lessee for said property.
- Insurance = coverage to be provided by Lessee for said property.
- Rent = \$3,000 per month (\$1.00 per square foot per month)

FISCAL IMPACT:

The recommended action would have a positive fiscal impact of \$18,000.

Attachment: Proposed Lease Amendment