



**STAFF REPORT**  
**7/22/2020**

**TO:** Honorable Mayor and City Council Members

**FROM:** Gabor Pakozdi, P.E., City Engineer

**SUBJECT:** Authorization to file a Notice of Completion for CDBG Project No. 4.CO.21-19, City Project ST-117 Araby Avenue Sidewalk Improvement Phase II Project.

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**STAFF RECOMMENDATION:**

Accept the CDBG Project No. 4.CO.21-19, City Project ST-117 Araby Avenue Sidewalk Improvement Phase II Project as complete and direct the City Clerk to file a Notice of Completion attached hereto with the County of Riverside.

**BACKGROUND:**

As the Community Development Block Grant (CDBG) Administrator, the County of Riverside issued the City a Notice to Proceed on March 17, 2020 to award a construction contract. On March 25, 2020 the City Council awarded a contract to Universal Construction and Engineering for the construction of Araby Avenue Sidewalk Improvement Phase II CDBG Project No. 4.CO.21-19, City Project ST-117. The City issued a Notice to Proceed to the contractor on May 13, 2020 to start construction. Notice of Completion was submitted by Universal Construction and Engineering on June 23, 2020.

**DISCUSSION/ANALYSIS:**

The Project installed over 4,500 square feet of sidewalk, over 300 linear feet of curb and gutter and two (2) modified pedestrian ramps. The Project accomplished the connectivity of Shady Lane and Date Avenue by means of installed sidewalk on the south side of Araby Avenue.

City Staff has inspected the Project and found the improvements to be in accordance with the plans, specifications, and applicable standards. Staff recommends the acceptance of this project and that the City Council authorizes the filing of a Notice of Completion. Upon acceptance by City Council, the Project will enter a one year warranty period as prescribed by the project contract agreement.

**FISCAL IMPACT:**

No fiscal impact to the 2019/2020 CIP Budget General Fund. Construction was executed using CDBG Funds with an original contract amount of \$202,850 plus \$7,628 for contingencies. The Project was constructed within budget including all quantities totaling \$171,166.47.