



**STAFF REPORT**  
**7/22/2020**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize the City Manager to Execute a Contract with CV Pipeline for Storm Systems Maintenance within specific Landscape and Lighting Maintenance District (LLMD) Areas in the not to exceed amount of \$379,431.

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**STAFF RECOMMENDATION:**

Authorize the City Manager to Execute a Contract with CV Pipeline for Storm Systems Maintenance within specific Landscape and Lighting Maintenance District (LLMD) Areas in the amount not to exceed \$379,431.

**BACKGROUND:**

The City of Coachella annually levies and collects special assessments in order to maintain the improvements within the City's thirty-eight (38) LLMD. These Districts were formed in various years starting in 1980 and levied annually pursuant to the Landscape and Lighting Act of 1972, Part 2 Division 15 of the California Streets and Highway Code. The assessments are based on the historical and estimated costs to maintain the improvements that provide a direct and special benefit to properties within each District. The various improvements within the Districts and the costs of those improvements are identified and budgeted separately, included all expenditures, deficits, surpluses, revenues, and reserves as well as capital improvements. Each parcel within a District is assessed proportionately for only those improvements provided in that specific District, and for which the parcel receives the benefit.

**DISCUSSION/ANALYSIS:**

The award of the contract was based upon the qualifications, references and the bid price. The Request for Proposals (RFP) was published on June 9, 2020 and opened on June 30, 2020 at 2p.m. The City received two (2) responses to the RFP. After review of both responses, CV Pipeline was found to be the most qualified the LLMD Storm Systems Maintenance contractor. The annual maintenance price includes maintenance services provided to each eligible District twice annually; once in September/October and once in March/April. The annual cost for services is \$109,980 and as the agreement term is through June 30, 2023 total compensation totals \$329,940.00. Staff recommends award of the attached maintenance agreement at an amount not to exceed \$379,431,

which provides a 15% contingency should additional storm maintenance services be needed within an eligible District.

**FISCAL IMPACT:**

Approval of the contract would have no adverse impact to the General Fund and would be fully funded from specific LLMD Areas with the LLMD Fund 160.

Attachments:

Proposed Agreement

RFP Bid Response